

78 02345

INDEPENDENT SPECIAL DISTRICTS SERVING CITIES  
IN  
CONTRA COSTA COUNTY

*no slip* Special districts -- CA --  
Contra Costa co

INSTITUTE OF GOVERNMENTAL  
STUDIES LIBRARY

JUN 27 1978

UNIVERSITY OF CALIFORNIA

Institute for Local Self Government  
Hotel Claremont Building  
Berkeley, California 94705

*California*

FEBRUARY, 1978

78 02345

INSTITUTE OF GOVERNMENTAL  
STUDIES LIBRARY

MAY - 3 2024

UNIVERSITY OF CALIFORNIA

INSTITUTE OF GOVERNMENTAL  
STUDIES LIBRARY

MAY - 3 2024  
UNIVERSITY OF CALIFORNIA


## ACKNOWLEDGEMENTS

Development of the survey materials and appendices in this report was aided by the fine previous work in "Survey of Special Districts in San Joaquin County", a 1974 report prepared for the San Joaquin County Council of Governments by McDonald & Smart, Inc. of San Francisco. The Institute also extends its thanks to the several helpful district staffs, to the director of the San Joaquin study, Mr. William Zion, and to Mr. Joseph Connery of Contra Costa County's LAFC.



# TABLE OF CONTENTS

	Page
Title Page	i
Acknowledgements	ii
Table of Contents	iii
Research Design	iv
Castle Rock County Water District	1
Contra Costa County Water District	7
Contra Costa Mosquito Abatement District No. 1	15
Diablo Valley Mosquito Abatement District	26
Alamo-Lafayette Cemetery District	32
Byron, Brentwood, Knightsen Union Cemetery District	38
Ambrose Recreation and Park District	44
Brentwood Recreation and Park District	50
Pleasant Hill Recreation and Park District	56
Mountain View Sanitary District	65
West Contra Costa Sanitary District	71
Stege Sanitary District	78
Central Contra Costa Sanitary District	84
Contra Costa Resource Conservation District	90
Summary	95
Appendix A - the Uniform District Election Law	101
Appendix B - the LAFC, the DRA, SB 90 and AB 2008	109
Appendix C - compilations of tax rates and board benefits	111



Digitized by the Internet Archive  
in 2024 with funding from  
State of California and California State Library

<https://archive.org/details/C123305934>

## RESEARCH DESIGN

This report was compiled as part of a study of independent special districts in Contra Costa County, prepared for the Contra Costa County Mayors' Conference. In total, ~~some~~ forty-four independent, non-school special districts operate in the County, providing residents with a wide range of services. However, inquiries at the Local Agency Formation Commission revealed that only about a quarter of these districts provide services to incorporated cities. Of these, it was felt that the three hospital districts (Los Medanos Community, Mt. Diablo, and West Contra Costa) were not sufficiently central to the concerns of this study to warrant examination. Their elimination confined the study to a group of fourteen districts providing city residents with water services, pest control, cemeteries, recreation and parks, waste disposal, and resource conservation.

*plus 6  
inter-co.  
spec.  
disto.*

The great diversity of these districts seemed irreconcilable by any format save the survey, and so a questionnaire was prepared to provide uniform data on the legal status, services, staffing, finances, intergovernmental activities and governance of each district. A questionnaire used by McDonald & Smart, Inc. in a study of San Joaquin County special districts served as a draft which the Institute staff tailored to fit the requirements of this report.

The general nature of the body of the survey should aid local officials and citizens alike in obtaining basic information about the districts serving their municipality or area. District staff and board members are profiled so that they might be called upon as future references by interested parties.



The experienced administrator will find additional value in the detailed operating statements for fiscal years 1971-72 through 1975-76,<sup>1</sup> and the budget details for fiscal years 1976-77 and 1977-78.<sup>2</sup> These charts serve to locate each district in the matrix of public and private funding, establish the magnitude of each district's operation in dollar and cents terms, and demonstrate the fiscal stability or growth of each district over the last several years.

Each questionnaire is followed by at least one map showing the location of the district in the County. Persons interested in greater detail might contact Mr. Jerry Tara, an especially able and helpful official in the County Assessor's Office.

The survey materials are embellished by a summary providing thumbnail sketches of reorganizational proposals (involving cities) which have either been considered in the past or might arise in the future. This section is intended to illuminate the landscape and horizon of city-district efforts in the provision of services to Contra Costa residents.

Finally, a first appendix provides detailed information on the procedures for district governing board elections, a second appendix reviews the role of the Local Agency Formation Commission, the District Reorganization Act, SB 90 and AB 2008 on district reorganization, and a third appendix includes compilations of district tax rates and governing board benefits for easy reference.

1. From Financial Transactions Concerning Special Districts of California, an annual report from the State Controller.
2. From Final Budgets, an annual report from the County of Contra Costa.

The first thing I noticed when I stepped out of the car was the cold air. It was a sharp contrast to the warm blanket of the car's interior. I took a deep breath, feeling the crispness of the morning air. The sun was just beginning to rise, casting a soft glow over the landscape. I walked towards the building, my footsteps echoing on the quiet street. The door was slightly ajar, and I pushed it open, stepping into a room that felt like a warm embrace. The air was thick with the scent of old books and the soft hum of a distant fan. I found a note pinned to the wall, its ink faded but its message clear. It was a letter from a friend, one I had not heard from in years. The words were simple, but they carried a weight that I had not expected. I read it again, and then again, until the words had become a part of me. The room was quiet, but I could feel the presence of others, as if they were just out of sight. I looked around, taking in every detail of the room, from the pattern on the rug to the color of the walls. It was a place that felt like it had been waiting for me, a place that was finally home.

The second thing I noticed was the sound of the rain. It was a gentle pattering, like a thousand tiny hands tapping against a window pane. I looked out, and there it was, the rain falling in a steady rhythm. The world outside was a blur of grey and white, the colors washed away by the water. I closed the window, feeling the warmth of the room once again. The rain was a reminder of the world outside, a reminder that life was still going on. I took a deep breath, feeling the moisture in the air. It was a good feeling, a feeling of being alive. I looked at the clock on the wall, and saw that it was late in the afternoon. I had been in the room for hours, but it felt like I had just stepped out of a long sleep. The rain was still falling, and I knew that it would continue to fall for some time. I looked at the note on the wall, and then at the clock. I knew what I had to do. I took a deep breath, and then I walked out of the room, into the world that was waiting for me.

## SPECIAL DISTRICT SURVEY

- 1 -

## CONTRA COSTA COUNTY

Castle Rock County Water District

1955

Name of District

Year Formed

611 Pine Creek Road, Walnut Creek 94598

phone # n.a.

Office Location and Phone Number

30,200 Wa

Enabling Law

1. Services

## a. services rendered:

untreated canal water is supplied to 45 customers

## b. major district facilities

pumping plant; 3 miles of 6" and 4" transit pipe  
110,000 gallon storage tank2. Area Served

## a. estimated size of service area (square miles):

2

## b. estimated population served:

200 people  
200 horses3. Governance

## a. Board:

(1) number of members: 5

(2) length of term: 4 years; staggered terms

(3) Uniform District Election Law: see appendix

## b. Board compensation:

(1) salaries (if any): none

(2) benefits (if any): none

## c. profile of incumbent board members:

	Name and Occupation	Yr. Elected	Years In Office	Term Expires
1.	Joe Mangini, Jr.	1977	15+	81
2.	Alfred Cooper	1975	2	79
3.	Alfred Delgado	1975	10	79
4.	Laverne Ward	1971	?	79
5.	William M. Ambrose	1977	2	81



4. Staffing (e.g., Chief Executive Officer, legal counsel, line personnel)

Monthly Salary Range

a. full time (number and title of ea. position)

none

b. part time:

none

c. volunteer:

Board of Directors, as listed

5. Personnel Fringe Benefits

a. are there different plans based on employee classification?

yes \_\_\_\_\_ no X

b. fringe benefits received:

Phone calls at 3:00 A.M.; Sundays spent fixing broken pipes; Cleaning seven tons of sediment from storage tank

c. what percentage of the district's expenditures for salary and

benefits is the value of the benefits? zero %

6. Intergovernmental Relations

a. With what other agencies does this district regularly have communication, contracts, cooperation, etc. :

Contra Costa County Water District  
Contra Costa County Auditor's Office



- b. in the last five years, what consideration, if any, has there been of mergers, city annexation, or other changes in organization:

none; neither are there any which the District would seek

## 7. Comments about Operations

- a. please list any additional information which would help the city council(s) to better understand the relationship between their city and this district.

The governing board meets monthly as announced - normally the second Monday - at 8:00 P.M. at the Secretary's home. The current secretary is:

Mr. William M. Ambrose  
611 Pine Creek Road  
Walnut Creek, CA 94598  
work telephone number: (Concord Police Uniform Div.) 671-3232

This district is actually just outside the city limits of Walnut Creek, but has been included because of its close proximity.



Special District Survey  
Contra Costa County  
Page Four

8. Financing

a. property tax rate (77-78):

general: .381      debt service: .395      max. allowable: .381

b. operating statement (from Financial Transactions Concerning Special  
Districts of California)

fiscal year:	1971-72	1972-73	1973-74	1974-75	1975-76
operating revenues					
water sales	3,128	3,124	3,236	3,926	5,360
water services	210	210	210	210	210
total	3,338	3,334	3,446	4,136	5,570
less - operating expenses					
source of supply	854	1,094	2,052	2,025	2,530
pumping	1,070	2,142	3,451	2,315	2,272
treatment	0	0	0	0	0
trans. & distrib.	252	85	312	367	84
customer accts.	37	41	0	0	0
admin. & gen.	586	532	588	937	1,073
other	1,656	1,656	2,228	2,374	2,373
total	4,455	5,550	8,631	8,018	8,332
net operating income/loss	-1,117	-2,216	-5,185	-3,882	-2,762
add - non-operating revenues					
lease of prop.	0	0	0	0	0
interest	0	0	0	0	0
taxes & assessments	5,740	5,554	5,792	6,515	6,690
rev. applicable to prior yrs.	0	0	0	0	0
federal	0	0	0	0	0
state - home. prop. tax relief	247	207	481	615	627
- bus. inven. tax relief	0	0	0	0	0
- other	0	0	0	0	0
other	0	0	0	0	0
total	5,987	5,761	6,273	7,130	7,317
deduct - non-operating expenses					
int. on long term debt	1,488	1,353	1,347	1,062	814
other interest	0	0	0	201	151
exp. applicable to prior yrs.	0	0	0	0	195
other	0	0	0	0	0
expense credits	0	0	0	0	0
total	1,488	1,353	1,347	1,263	1,160
NET water utility income/loss	3,382	2,192	-259	1,985	3,395



9. Budget Detail for Fiscal Years 1976-77 and 1977-78

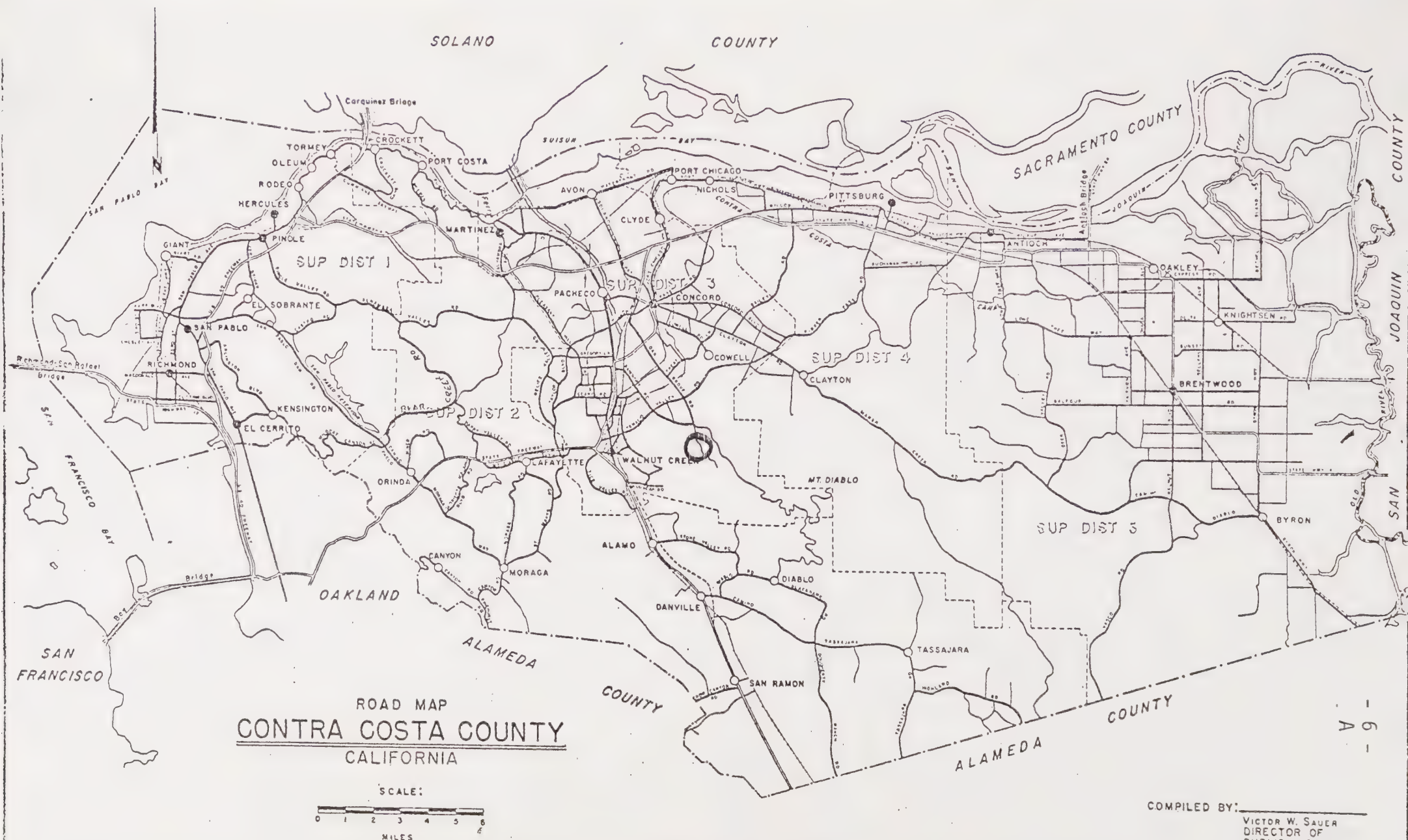
	76-77	77-78
source-description:		

n.a.

expenditure classification:

tax collection for district	2,370	4,116
bond principal and interest		
redemption		
principal payment on bonds	4,000	4,000
interest on bonds	680	510
total requirements	4,680	4,510



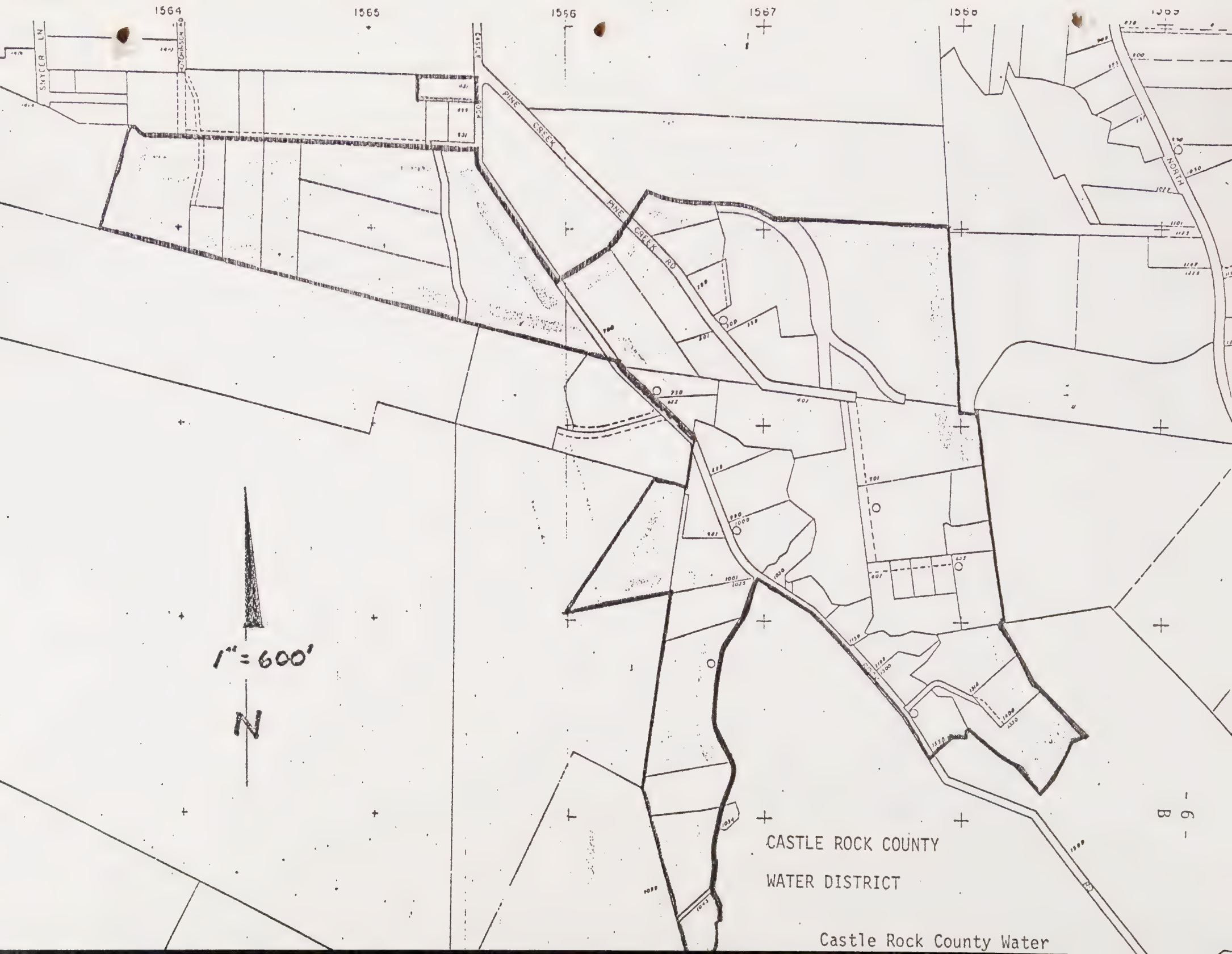


CASTLE ROCK COUNTY WATER DISTRICT

FILE No. A 199

Castle Rock County Water





1" = 600'

N

CASTLE ROCK COUNTY  
WATER DISTRICT

Castle Rock County Water

- 6 -  
B



## SPECIAL DISTRICT SURVEY

## CONTRA COSTA COUNTY

Contra Costa County Water District

1936

Name of District

Year Formed

1331 Concord Avenue, Concord 94520

682-5950

Office Location and Phone Number

30,200 Wa

Enabling Law

Contra Costa County Water

1. Services

## a. services rendered:

- 1) water treatment and residential supply
- 2) supply water to other districts AND CITIES (ANTIOCH, PITT, MARTINEZ)

## b. major district facilities

- 1) Concord office and treatment center

2. Area Served

## a. estimated size of service area (square miles):

43.56 (treated water area as of August, 1976)

172 (entire district boundaries as of August, 1976)

## b. estimated population served:

150,000 (treated water customers)

100,000 (raw water customers)

250,000 (total)

3. Governance

## a. Board:

(1) number of members: 5

(2) length of term: 4 years, staggered terms

(3) Uniform District Election Law: see appendix

## b. Board compensation:

(1) salaries (if any): \$50/meeting; \$20/special meeting up to 2/month

(2) benefits (if any): board members may pay to participate in the group plan health and life insurance

## c. profile of incumbent board members:

Name and Occupation	Yr. Elected	Years In Office	Term Expires
1. Craig Z Randall - attorney (Board Pres.)	67	10	79
2. Ernest Lasell - hardware	69	8	81
3. Claude M. Stitt - retired businessman	67	10	79
4. Bette Boatman - dir. child care center	74	3	79
5. Steve Weir - admin. asst. to Assem. Boat.	73	4	81



4. Staffing (e.g., Chief Executive Officer, legal counsel, line personnel)

Monthly Salary Range

a. full time (number and title of ea. position)

app. 158 employees

see attachments for personnel detail

b. part time:

13 temporary

0 part time

c. volunteer:

0

5. Personnel Fringe Benefits

a. are there different plans based on employee classification?

yes \_\_\_\_\_ no X

b. fringe benefits received:

health coverage for employee and his family, cost shared between district and employee

pension plan, sick leave, vacation

dental insurance for the employee but not for his family

life insurance

c. what percentage of the district's expenditures for salary and

benefits is the value of the benefits? app. 40 %

6. Intergovernmental Relations

a. With what other agencies does this district regularly have com-

munication, contracts, cooperation, etc. :

local cities and county, ABAG  
other water districts, esp. EBMUD  
Bur. of Reclamation (water purchases)  
St. Dept. Water Resources  
St. Water Quality Control Board  
County Flood Dist.

Consolidated Fire Districts  
St. Dept. of Health (the ultimate arbiter of water quality)  
others



- b. in the last five years, what consideration, if any, has there been of mergers, city annexation, or other changes in organization:

There have been some minor boundary adjustments to the district, including the elimination of some previous overlap with EBMUD.

Essentially, the last <sup>improved district</sup> several years have witnessed extensive annexations to the district as it has kept stride with the county's rapid development. It is the opinion of the district's legal staff that Contra Costa Water is virtually bound to supply the bulk of these new customers.

## 7. Comments about Operations

- a. please list any additional information which would help the city council(s) to better understand the relationship between their city and this district.

Meeting times are the first and third Wednesday of each month. The second and fourth Wednesdays are devoted to study sessions. All of these sessions are open to the public. (Board members receive stipends for both of these types of meetings.)



Special District Survey  
Contra Costa County  
Page Four

8. Financing

a. property tax rate (77-78): general: .065      levy on land general: .120

improve. #1 debt ser.: .093      improve. #2 debt ser.: 1.000

maximum allowable: .100 (treated water)

b. operating statement (from Financial Transactions Concerning Special

Districts of California)

fiscal year:	1971-72	1972-73	1973-74	1974-75	1975-76
operating revenues					
water sales	5,192,008	5,310,598	5,596,430	5,845,308	6,804,608
water services	157,340	165,603	257,975	288,092	315,383
total	5,349,348	5,476,201	5,854,405	6,133,400	7,119,991
less - operating expenses					
source of supply	996,689	298,907	60,637	142,257	427,446
pumping	265,365	385,576	482,062	550,483	638,325
treatment	337,212	318,124	332,893	489,256	522,400
trans. & distrib.	409,965	576,217	623,490	778,348	835,173
customer accts.	350,070	338,333	311,806	346,242	343,451
admin. & gen.	623,377	826,558	890,732	1,012,437	1,099,579
other	1,249,187	1,487,387	1,528,518	1,615,894	1,834,224
total	4,231,865	4,231,102	4,230,138	4,934,917	5,700,598
net operating income/loss	1,117,483	1,245,099	1,624,267	1,198,483	1,419,393
add - non-operating revenues					
lease of prop.	0	0	0	0	0
interest	303,289	350,926	587,127	527,309	357,593
taxes & assessments	599,057	648,789	716,935	967,801	1,218,364
rev. applicable to prior yrs.	2,268	0	0	0	0
federal	15,793	933	0	0	0
state - home. prop. tax relief	27,629	28,927	78,094	98,013	113,924
- bus. inven. tax relief	9,366	9,189	14,777	22,328	36,509
- other	0	0	0	80	139
other	707,372	1,124,576	1,090,578	1,836,581	2,676,020
total	1,664,774	2,163,340	2,487,511	3,452,112	4,402,549
deduct - non-operating expenses					
int. on long term debt	1,057,404	1,530,461	1,475,418	1,456,471	1,412,173
other interest	0	0	0	0	0
exp. applicable to prior yrs.	0	0	5,272	0	0
other	73,140	72,716	71,205	54,551	41,630
expense credits	-270,383	-324,997	-347,349	-458,693	-371,208
total	860,161	1,278,180	1,204,546	1,052,329	1,082,595
NET water utility income/loss	1,922,096	2,130,259	2,907,232	3,598,266	4,739,347



9. Budget Detail for Fiscal Years 1976-77 and 1977-78

	76-77	77-78
source-description:		
n.a.		
expenditure classification:		
tax collection for district	1,288,533	908,779

Contra Costa County Water



Contra Costa County Water District  
1977 - 1978 PERSONNEL BUDGET  
SUMMARY

NUMBER OF EMPLOYEES

Treated Water Division

1976 - 1977

1977 - 1978

Chief	1	0	0
Distribution	27	3	0
Purification	9	0	0
Pumping & Maintenance	18	1	0
Engineering	<u>16</u>	<u>3</u>	<u>0</u>
Sub-Total -			
Treated Water Division	71	7	0

1	0	0
26	3	0
10	0	0
18	1	0
<u>16</u>	<u>3</u>	<u>0</u>
71	7	0

Water Supply Division

Chief	1	0	0
Engineering	9	1	0
Operations & Maintenance	<u>25</u>	<u>1</u>	<u>0</u>
Sub-Total -			
Water Supply Division	35	2	0

1	0	0
7½	1	0
<u>30½</u>	<u>1</u>	<u>0</u>
39	2	0

Administration & Finance Division

Administration	27	1	0
Finance	<u>20</u>	<u>1</u>	<u>0</u>
Sub-Total -			
Administration & Finance Division	47	2	0

27	3	0
<u>21</u>	<u>1</u>	<u>0</u>
48	4	0

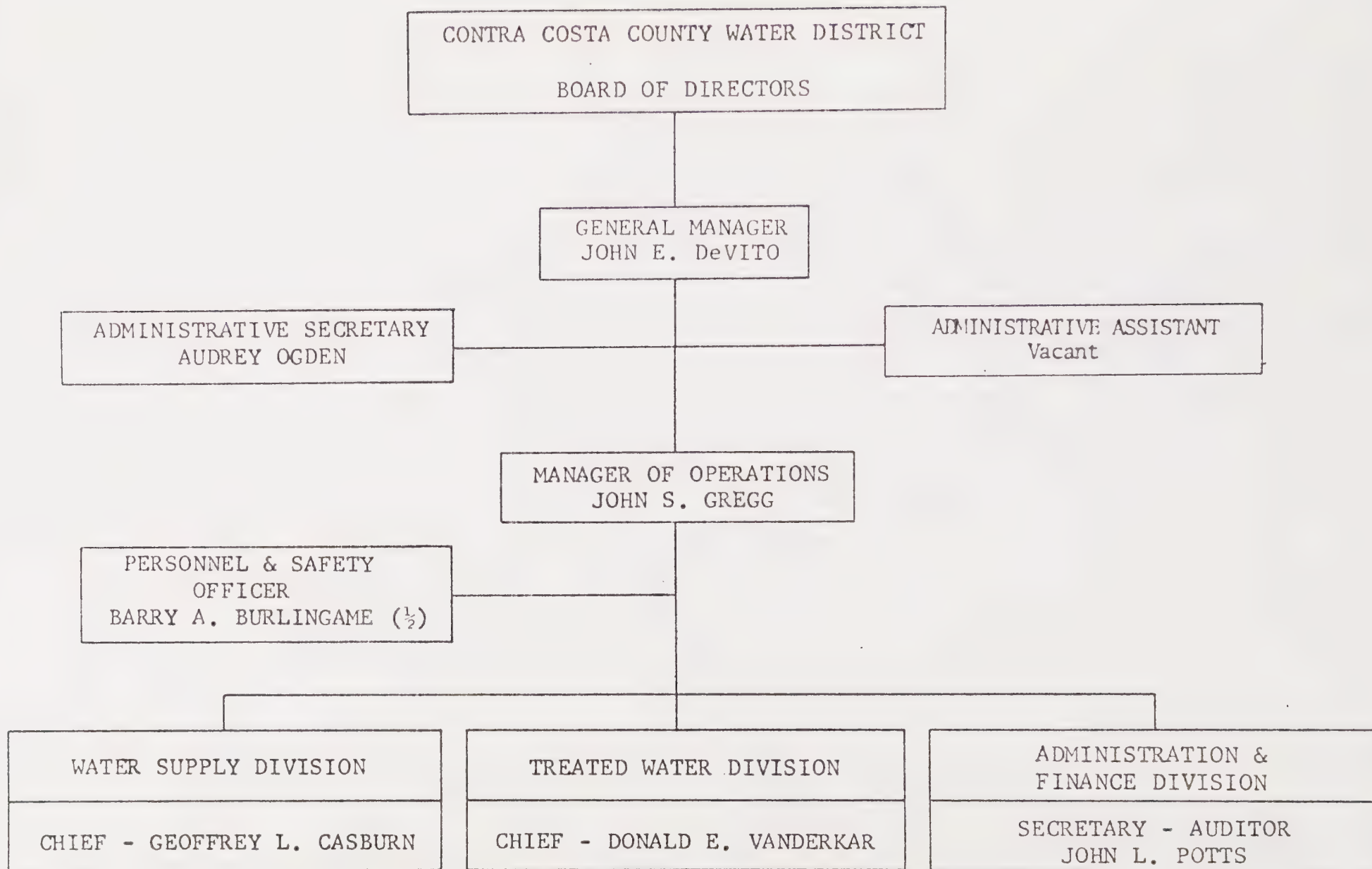
Total - (All Divisions)	<u>153</u>	<u>11</u>	<u>0</u>
-------------------------	------------	-----------	----------

<u>158</u>	<u>13</u>	<u>0</u>
------------	-----------	----------

Total - (Permanent)	<u>153</u>		
---------------------	------------	--	--

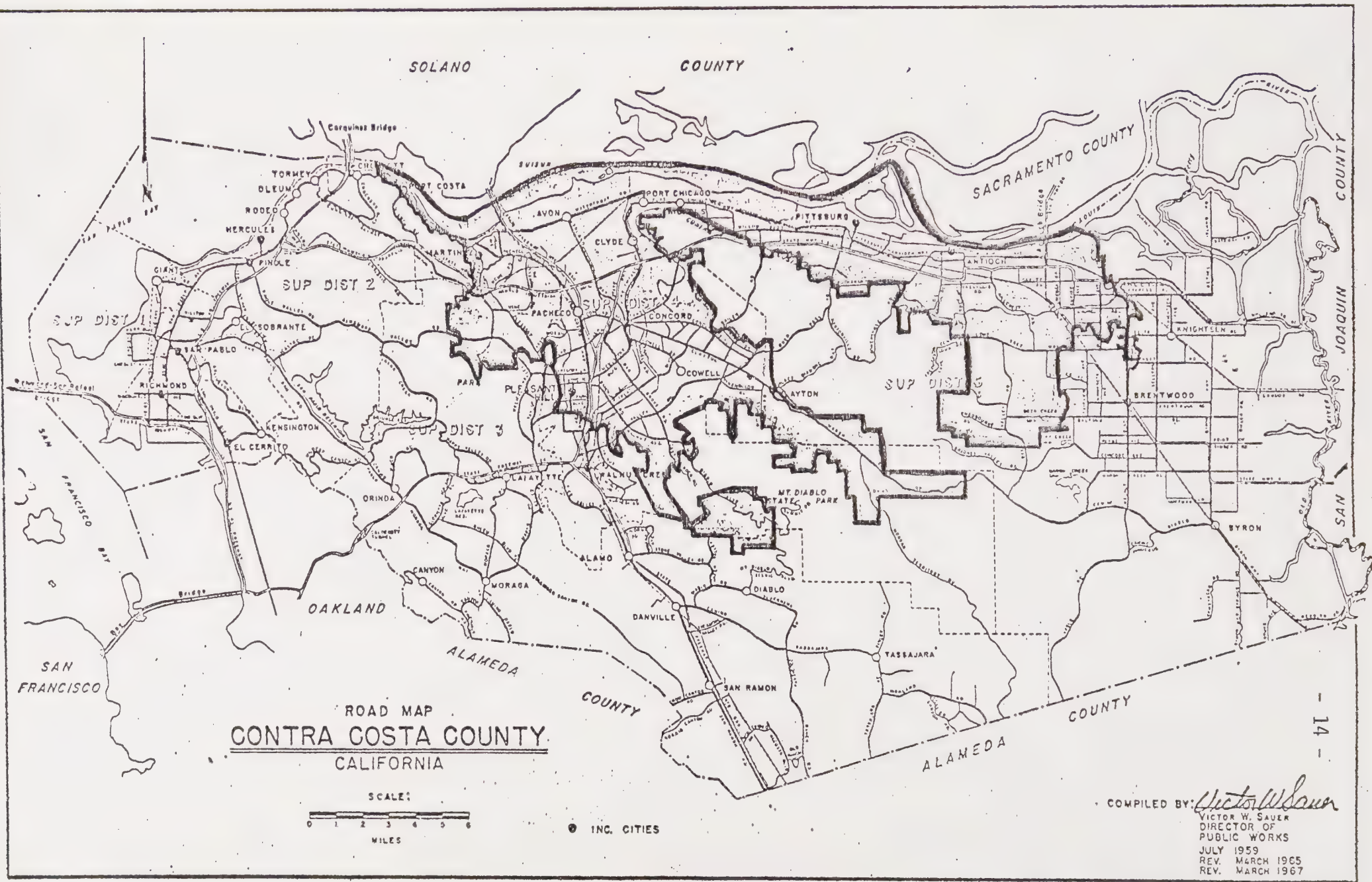
158







# CONTRA COSTA COUNTY WATER DISTRICT



FILE No. A59



# SPECIAL DISTRICT SURVEY

## CONTRA COSTA COUNTY

Contra Costa Mosquito Abatement District No. 1	1953
Name of District	Year Formed
1330 Concord Avenue, Concord 94520	685-9301
Office Location and Phone Number	
	2,200 H - S
	Enabling Law

### 1. Services

#### a. services rendered:

abatement of mosquitos, flies, ground nesting yellowjackets  
provides advice to public on all areas of insect control

#### b. major district facilities

the office and abatement facility on Concord Avenue

### 2. Area Served

#### a. estimated size of service area (square miles):

600 square miles

#### b. estimated population served:

virtually all of Contra Costa County

### 3. Governance

#### a. Board:

(1) number of members: 15 representatives from cities; 1 from the  
county at large

(2) length of term: 2 years, staggered terms

(3) Uniform District Election Law: see appendix

#### b. Board compensation:

(1) salaries (if any): \$25/meeting regardless of the number of meetings

(2) benefits (if any): none

#### c. profile of incumbent board members:

	Name and Occupation	Yr. Elected	Years In Office	Term Expires
1.	see attached list			
2.				
3.				
4.				
5.				



4. Staffing (e.g., Chief Executive Officer, legal counsel, line personnel)

Monthly Salary Range

a. full time (number and title of ea. position)

district manager (Brad Anderson)	administrative secretary
administrative asst.	source reduction foreman
vector ecologist	12 inspector/operators
field superintendent	

b. part time:

bookkeeper (permanent part time)  
lab assistant (temporary)

c. volunteer:

none

5. Personnel Fringe Benefits

a. are there different plans based on employee classification?

yes \_\_\_\_\_ no X

b. fringe benefits received:

100% paid medical  
12 paid holidays, paid vacation  
life insurance (management does receive somewhat more insurance)

c. what percentage of the district's expenditures for salary and

benefits is the value of the benefits? n.a. %

6. Intergovernmental Relations

a. With what other agencies does this district regularly have communication, contracts, cooperation, etc. :

County Health Department  
State Department of Health (en re pesticide use report)  
California Mosquito and Vector Control Association  
American Mosquito Control Association



- b. in the last five years, what consideration, if any, has there been of mergers, city annexation, or other changes in organization:

A LAFCO recommendation that the Diablo Valley Mosquito Abatement District be merged with the Contra Costa Mosquito Abatement District No. 1 was rejected by the latter's board. The vote was 8 opposed, 5 in favor, with 2 board members absent.

#### 7. Comments about Operations

- a. please list any additional information which would help the city council(s) to better understand the relationship between their city and this district.

The board meets regularly at the District office on the second Monday of each month at 7:30 PM.



8. Financing

a. property tax rate (77-78):

general: .016      max. allowable: .400

b. operating statement (from Financial Transactions Concerning Special  
 (Districts of California)

fiscal year:	1971-72	1972-73	1973-74	1974-75	1975-76
revenues					
taxes and assessments					
property taxes	410,223	385,270	397,094	531,350	473,168
property assessments	0	0	0	0	0
penalties/ cost on delinq.	0	0	0	0	0
licenses and permits	0	0	0	0	0
fines/forfeits/penalties	0	0	0	0	0
rev. frm use of money/prop.	0	0	0	0	0
state aid	24,832	22,935	53,395	70,072	62,245
federal aid	0	0	0	0	0
other gov't agency aid	0	168	0	197	0
charges for current services	7,720	5,827	9,322	4,406	0
other revenue	520	770	885	935	6,283
total revenues	443,295	414,990	460,696	606,960	512,264
expenditures					
salaries & benefits	354,652	381,619	399,189	433,077	425,857
services and supplies	51,763	55,978	62,717	70,589	74,201
other charges	0	0	2421	3976	3843
fixed assets	1,401	810	40,523	12,002	8,363
total expenditures	407,816	438,407	504,850	519,644	512,264
NET revenues over expenditures	35,479	-23,417	-44,154	87,316	29,422



9. Budget Detail for Fiscal Years 1976-77 and 1977-78

	76-77	77-78
source-description:		
homeowners' prop. tax relief	38,618	37,419
bus. inventory tax relief	17,689	18,787
state subvention	0	0
district collections	400	5,000
highway rental	0	0
total	56,707	61,206

expenditure classification:

salaries and employee benefits	442,810	451,300
services and supplies	100,009	114,932
other charges	40,500	0
fixed assets	0	27,060
reserve for contingencies	60,000	60,000
total requirements	643,319	653,292



# Contra Costa Mosquito Abatement District No. 1

## Profile of Incumbent Board Members

Name, Occupation, and City	Year Appt.	Years in Office	Term Expires
1. Robert Oliver, businessman, Pleasant Hill	73	3	80
2. William Allyn, clothier, Richmond	73	4	79
3. Lenore Condie, housewife, Concord	76	1	80
4. Gail Drown, housewife, Clayton	76	1	80
5. Freda Erickson, housewife, Co. at large	75	2	79
6. Bruce Holmes, teacher, Hercules	77	0	79
7. Thomas Lease, retired, Pinole	69	8	80
8. Hans G. Loewenstein, doctor, Pittsburg	65	12	79
9. William Maxwell, proj. dir. for Crown- Zellerbach, Lafayette	76	1	79
10. Charles Mazzei, cost analyst, Antioch	75	2	80
11. Sedgwick Mead, neurosurgeon/consultant in indust. relat. for Div. of Indust. Accidents, El Cerrito	72	5	80
12. James Murray, engineer, Walnut Creek	74	3	79
13. Don Truax, businessman, Moraga	74	3	79
14. Warren Trundle, retired, San Pablo	70	7	80
15. Ronald Wheeler, research entymologist, Martinez	72	5	80



HISTORY AND FUNCTIONS  
OF THE  
CONTRA COSTA MOSQUITO ABATEMENT DISTRICT  
C. M. Huntington, Jr. Administrative Assistant

The Contra Costa Mosquito Abatement District was formed in 1927 at the request of industry along the waterfront area between Martinez and Pittsburg. At that time the problem was due to a natural situation on the marshes which produced literally billions of day-biting mosquitoes. Industry in that area was finding it increasingly difficult to keep workers on the job because of the mosquito annoyance.

By 1941 a growing population in the inland areas of the County had created a new type of mosquito problem. People used water to irrigate their lawns and shubbery and the excess ran over the curb and puddled in the street, or in the case of homes on the sides of the hills, it penetrated into the soil and came out in seepage pools at lower elevations. Additionally, domestic containers of water carelessly left standing around the household often breed mosquitoes. Thus, man-made household mosquito problems were far more extensive and more difficult to find and service than the old natural problems, and they continue to multiply as the population grows. The drainage techniques used on the marshes are not applicable to this situation.

By 1970 the district had been expanded, at the request of the residents of the various areas, until it covered 600 sq. miles in West and Central Contra Costa County. The area east of Antioch is served by the Diablo Valley Mosquito Abatement District.

In 1955, by request of 23 civic organizations, including three City Councils, the district accepted responsibility for domestic fly control, and since 1970 has controlled ground nesting yellow jackets when reported by a resident.

The formation, enlargement, and expanded role in vector\* control came about

\*Vector: An organism, usually an insect, which carries and transmits microorganisms.



through the request of the community served by the District. The cost has been very low; the tax rate ranging between 1.7 and 3 cents per \$100 of assessed valuation. During the current fiscal year the district will expend about \$583,000 to provide both mosquito and fly control for a population of approximately 635,000 people. This represents a per capita cost of approximately 86 cents per year! This year our tax rate is 1.7 cents which means that the owner of a \$35,000 home can expect to pay about \$2.00 for mosquito and fly control services for the year.

Currently the entire 600 square miles of the District, including 750 miles of creeks and drains, 350 acres of water holes and ponds, 7,700 acres of flooded marshland, and innumerable backyard ponds, neglected swimming pools and other urban sources of mosquitoes, is serviced by just 20 people.

The fly control program consists primarily of public education and the elimination of fly sources such as accumulations of animal droppings, lawn clippings, cannery wastes and other organic matter in which flies may be produced. The home garbage can remains the major source of flies.

In the past the people have voluntarily assumed the small tax burden necessary to provide mosquito and fly control services. They know exactly how much they are paying. It is itemized on their tax statement and they can measure this cost against the services rendered.

Could County or State Government render comparable service? Through the years several counties have established mosquito abatement programs under health departments and other county departments. Whenever there was a significant mosquito problem these programs have generally encountered several serious obstacles. Health departments have found it exceedingly difficult to maintain an operational budget for this one program at a cost which approximates that of all other activities combined. They have also encountered serious operational problems because of the lack of laws to support their activities. The provisions of the Mosquito Abatement Act were designed to overcome this problem; for example the district has a right of entry upon private premises. Without this right one obstinate person in a neighborhood could render an abatement program ineffective.



-3-

Historically, at least three health departments chose to discontinue mosquito abatement in favor of the formation of mosquito abatement districts. These were Los Angeles city, having been taken over by the Southeast Mosquito Abatement District, Orange County Health Department by the Orange County Vector Control District, and the Monterey County Health Department by the Northern Salinas Valley Mosquito Abatement District. The Colusa Mosquito Abatement District began as a small operation by the County Agricultural Commissioner.

In 1973 the Orange County Board of Supervisors initiated a study of the Orange County Mosquito Abatement District to determine both its efficiency and the possibility of its functions being assumed by the County Health Department. The study found that the District was very capable, and recommended that it assume all vector control functions from the Health Department. This transfer has been accomplished and the District is functioning smoothly.

Additional support for the special district form of mosquito control came from the 1973 study by the Governor's Task Force on Local Government Reform, which found that special districts are more efficient than other forms of local government.

Because of great variances in climate, geography, species of mosquitoes, urbanization and other considerations throughout the State, the State Health Department has chosen to play an advisory role to mosquito abatement districts, rather than attempt to tailor a program to varying geographical needs.

Local control of the mosquito abatement program is maintained through a citizen board; one member being appointed from each city and one member from the unincorporated areas of the district. These Trustees are not politicians and they serve without pay. They represent the citizens of their respective geographic areas and have only one purpose in mind - to provide the best possible abatement program in an efficient and economical manner.

Flexibility of the program to quickly respond to the needs of the people, and freedom from political interference, are vital to an effective abatement operation.



Mosquito and fly abatement is a prevention type program which must constantly cover the entire community. While the development cycle is shorter in Summer, both mosquitoes and flies continue to breed the year round in Contra Costa County. With the slower rate of development during November, December, and January the personnel are able to complete other necessary supportive work, such as repairs on drainage facilities, ditch cleaning, brushing creeks, maintenance of equipment and record keeping.

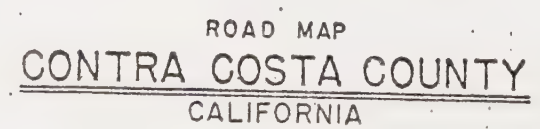
Since "environment" and "ecology" have become household words, and with the development of insect resistance to pesticides, the District has switched its emphasis from spraying to the drainage of mosquito sources ("source reduction") and to public education, although some use of chemicals will probably always be necessary.

The abatement program in Contra Costa County was established for economic reasons and has functioned primarily in the interest of promoting the comfort of the individual citizen and this in turn contributes to the economic growth and development of the area.

The mosquito and fly problems within the area are not diminishing. They continue to grow year by year as the population of the County increases and new industries move to the area. An effective abatement program is essential to continued growth and development of the economy of the County!



SOLANO COUNTY



COMPILED BY: VICTOR W. SAUER  
DIRECTOR OF  
PUBLIC WORKS

JULY 1959



# SPECIAL DISTRICT SURVEY

## CONTRA COSTA COUNTY

Diablo Valley Mosquito Abatement District

1951

Name of District

Year Formed

29 Spruce, Brentwood 94513

634-3230

Office Location and Phone Number

2,200 H - S

Enabling Law

### 1. Services

a. services rendered:

mosquito abatement

b. major district facilities

office and abatement facility on Spruce Street

### 2. Area Served

a. estimated size of service area (square miles):

140, including Brentwood, Bethel Is., Byron, Oakley, Knightsen

b. estimated population served:

n.a.

### 3. Governance

a. Board:

(1) number of members: 5

(2) length of term: 2 years, staggered terms

(3) Uniform District Election Law: see appendix

b. Board compensation:

(1) salaries (if any): \$35/meeting, one meeting per month

(2) benefits (if any): none

c. profile of incumbent board members:

Name and Occupation	Yr. Elected	Years In Office	Term Expires
1. Mr. Gibson, retired	n.a.	10-15	80
2. Mr. Magistrale, retired	n.a.	10-15	80
3. Mr. Mello, county worker	77	0	79
4. Mr. Billici, grocery store owner	77	0	79
5. Mr. Mozzetti, boat harbor owner	75	2	79



4. Staffing (e.g., Chief Executive Officer, legal counsel, line personnel)

Monthly Salary Range

a. full time (number and title of ea. position)

manager (Mr. Floyd Reese)  
2 inspector/operators

b. part time:

secretary/bookkeeper

c. volunteer:

none

5. Personnel Fringe Benefits

a. are there different plans based on employee classification?

yes \_\_\_\_\_ no x

b. fringe benefits received:

health insurance  
state comp.  
unemployment insurance

c. what percentage of the district's expenditures for salary and

benefits is the value of the benefits? 6.6 %

6. Intergovernmental Relations

a. With what other agencies does this district regularly have communication, contracts, cooperation, etc. :

other abatement districts  
State Health Department  
This district contracts for any aerial application of pesticides.



- b. in the last five years, what consideration, if any, has there been of mergers, city annexation, or other changes in organization:

The board of the Diablo abatement district voted to merge with the Contra Costa abatement district, though the latter ultimately rejected this consolidation. (cf. this section in the questionnaire regarding the Contra Costa district) Diablo felt that the consolidation would dramatically reduce the tax rate in its service area and improve the efficiency of their service by allowing them the use of some much needed new equipment.

## 7. Comments about Operations

- a. please list any additional information which would help the city council(s) to better understand the relationship between their city and this district.

The Diablo board meets every second Tuesday at the District office at 7:00 PM.



8. Financing

a. property tax rate (77-78):

general: .114      max. allowable: .400

b. operating statement (from Financial Transactions Concerning Special  
 (Districts of California)

fiscal year:	1971-72	1972-73	1973-74	1974-75	1975-76
revenues					
taxes and assessments					
property taxes	42,995	39,167	41,851	37,227	70,832
property assessments	0	0	0	0	0
penalties/ cost on delinq.	0	0	0	0	0
licenses and permits	0	0	0	0	0
fines/forfeits/penalties	0	0	0	0	0
rev. frm use of money/prop.	0	0	0	0	0
state aid	1,577	1,317	3,602	3,527	6,079
federal aid	0	0	0	0	0
other gov't agency aid	37	47	0	0	0
charges for current services	0	13	0	33	47
other revenue	168	123	-95	0	0
total revenues	44,777	40,667	45,358	40,787	76,958
expenditures					
salaries & benefits	22,256	25,034	24,882	29,271	36,651
services and supplies	20,631	19,179	13,941	27,284	33,109
other charges	0	0	-1,317	0	36
fixed assets	0	259	0	978	6,542
total expenditures	42,887	44,472	37,506	57,533	76,338
NET revenues over expenditures	1,890	-3,805	7,852	-16,746	620



9. Budget Detail for Fiscal Years 1976-77 and 1977-78

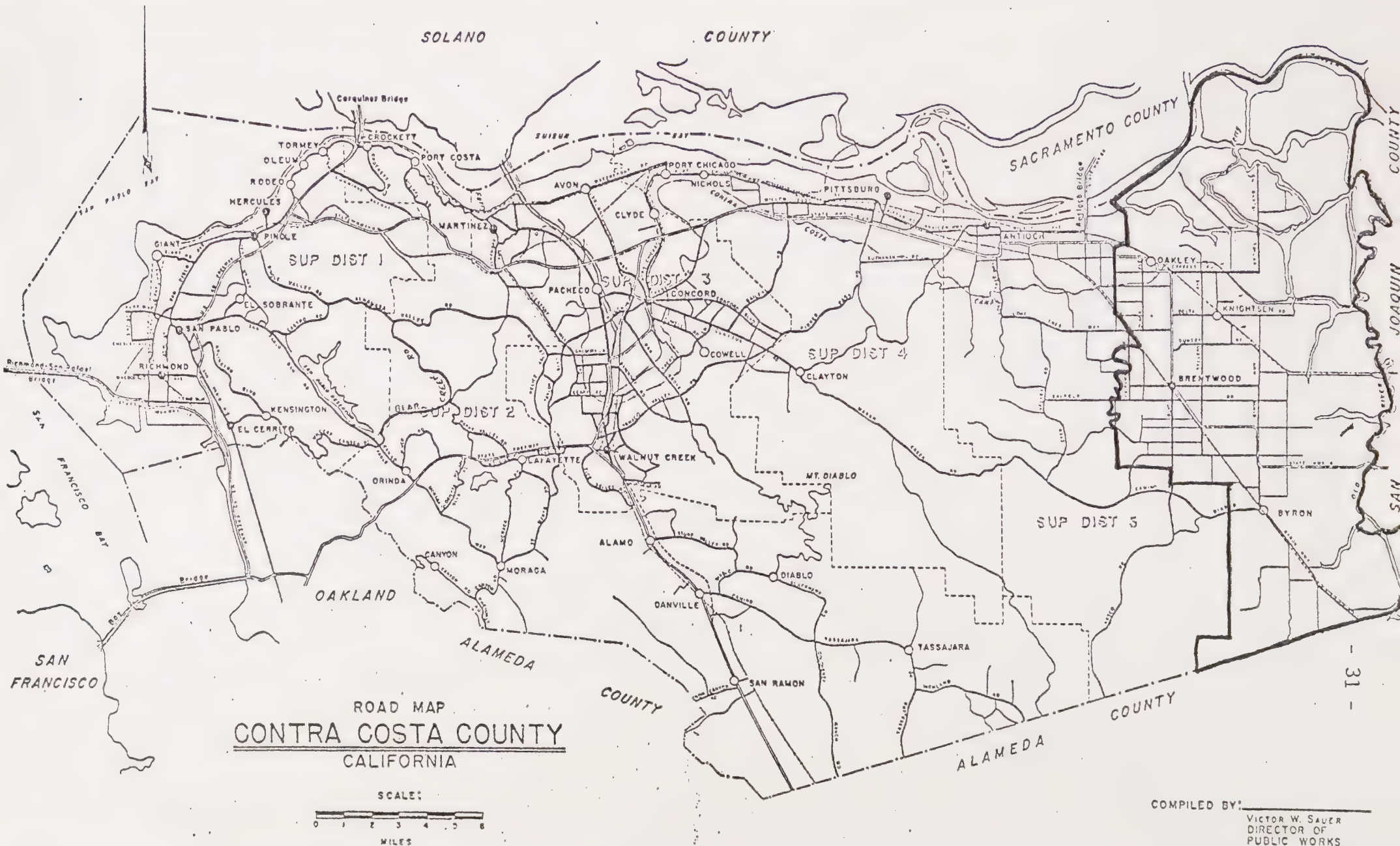
	76-77	77-78
source-description:		
homeowner's prop. tax relief	5,299	5,549
bus. inventory tax relief	921	989
district collections	0	0
total	6,220	6,538

expenditure classification:

salaries and employee benefits	45,104	53,385
services and supplies	34,965	40,350
fixed assets	750	5,000
reserve for contingencies	4,000	4,000
total requirements	84,819	102,735



# DIABLO VALLEY MOSQUITO ABATEMENT DISTRICT



COMPILED BY: VICTOR W. SAUER  
DIRECTOR OF  
PUBLIC WORKS



SPECIAL DISTRICT SURVEY

CONTRA COSTA COUNTY

Alamo - Lafayette Cemetery District	1937
Name of District	Year Formed
Lafayette Cemetery, Lafayette 94549	284-1351
Office Location and Phone Number	
	8,890 H - S
	Enabling Law

1. Services

a. services rendered:

app. 35 burials per year  
marker settings

b. major district facilities

Lafayette Cemetery  
Alamo Cemetery

2. Area Served

a. estimated size of service area (square miles):

77.21

b. estimated population served:

80,000

3. Governance

a. Board:

(1) number of members: 3

(2) length of term: 4 years,

(3) Uniform District Election Law: see appendix

b. Board compensation:

(1) salaries (if any): expenses only

(2) benefits (if any): none

c. profile of incumbent board members:

Name and Occupation	Yr. Appt.	Years In Office	Term Expires
1. Dorothy Mutnick, law secretary	77	1	80
2. _____			
3. Kurmit Blodgett, retired linoleum store owner	75	2	80
4. _____			
5. Primo Facchini, real estate	77	1	80

Alamo - Lafayette Cemetery



4. Staffing (e.g., Chief Executive Officer, legal counsel, line personnel)

Monthly Salary Range

a. full time (number and title of ea. position)

superintendent (Mr. Thomas West)

2 gardeners

b. part time:

none

c. volunteer:

none

5. Personnel Fringe Benefits

a. are there different plans based on employee classification?

yes \_\_\_\_\_ no X

b. fringe benefits received:

medical insurance  
life insurance  
county retirement

c. what percentage of the district's expenditures for salary and

benefits is the value of the benefits? 13.8 %

6. Intergovernmental Relations

a. With what other agencies does this district regularly have communication, contracts, cooperation, etc. :

\_\_\_\_\_

Alamo - Lafayette Cemetery



- b. in the last five years, what consideration, if any, has there been of mergers, city annexation, or other changes in organization:

Mr. West is currently seeking a name change for the district. It is proposed that the district be called the Las Trampas Cemetery District. No other reorganisation has been seriously pursued.

7. Comments about Operations

- a. please list any additional information which would help the city council(s) to better understand the relationship between their city and this district.

The District board meets every fourth Thursday at the District office at 4:00 PM.



8. Financing

a. property tax rate (77-78):

general: .008      max. allowable: .200

b. operating statement (from Financial Transactions Concerning Special  
 (Districts of California)

fiscal year:	1971-72	1972-73	1973-74	1974-75	1975-76
revenues					
taxes and assessments					
property taxes	57,288	62,053	48,730	45,853	17,179
property assessments	0	0	0	0	0
penalties/ cost on delinq.	0	0	0	0	0
licenses and permits	0	0	0	0	0
fines/forfeits/penalties	0	0	0	0	0
rev. frm use of money/prop.	6	0	0	0	0
state aid	2,899	3,533	6,863	5,396	2,015
federal aid	0	0	0	0	0
other gov't agency aid	0	9	0	0	0
charges for current services	4,401	3,608	3,882	4,650	6,667
other revenue	0	-57	7	6	6
total revenues	64,594	69,146	59,483	55,905	25,867
expenditures					
salaries & benefits	44,474	47,767	37,322	30,305	28,144
services and supplies	14,658	8,446	14,769	11,123	8,838
other charges	180	0	512	0	0
fixed assets	485	1,709	5,591	194	8,866
total expenditures	59,797	57,922	58,194	41,622	45,848
NET revenues over expenditures	4798	11,224	1,289	14,283	-19,981



9. Budget Detail for Fiscal Years 1976-77 and 1977-78

	76-77	77-78
source-description:		
homeowner's prop. tax relief	5,627	3,364
bus. inventory tax relief	179	402
district collections	5,800	0
total	9,606	3,766

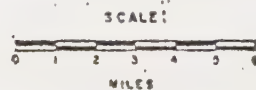
expenditure classification:

salaries and employee benefits	38,950	49,910
services and supplies	11,950	14,150
fixed assets	7,000	6,000
reserve for contingencies	10,000	10,000
total expenditure appropriation	67,900	80,060
general reserve	1,000	6,000
total requirements	68,900	86,060



# ALAMO-LAFAYETTE CEMETERY

## ROAD MAP CONTRA COSTA COUNTY CALIFORNIA

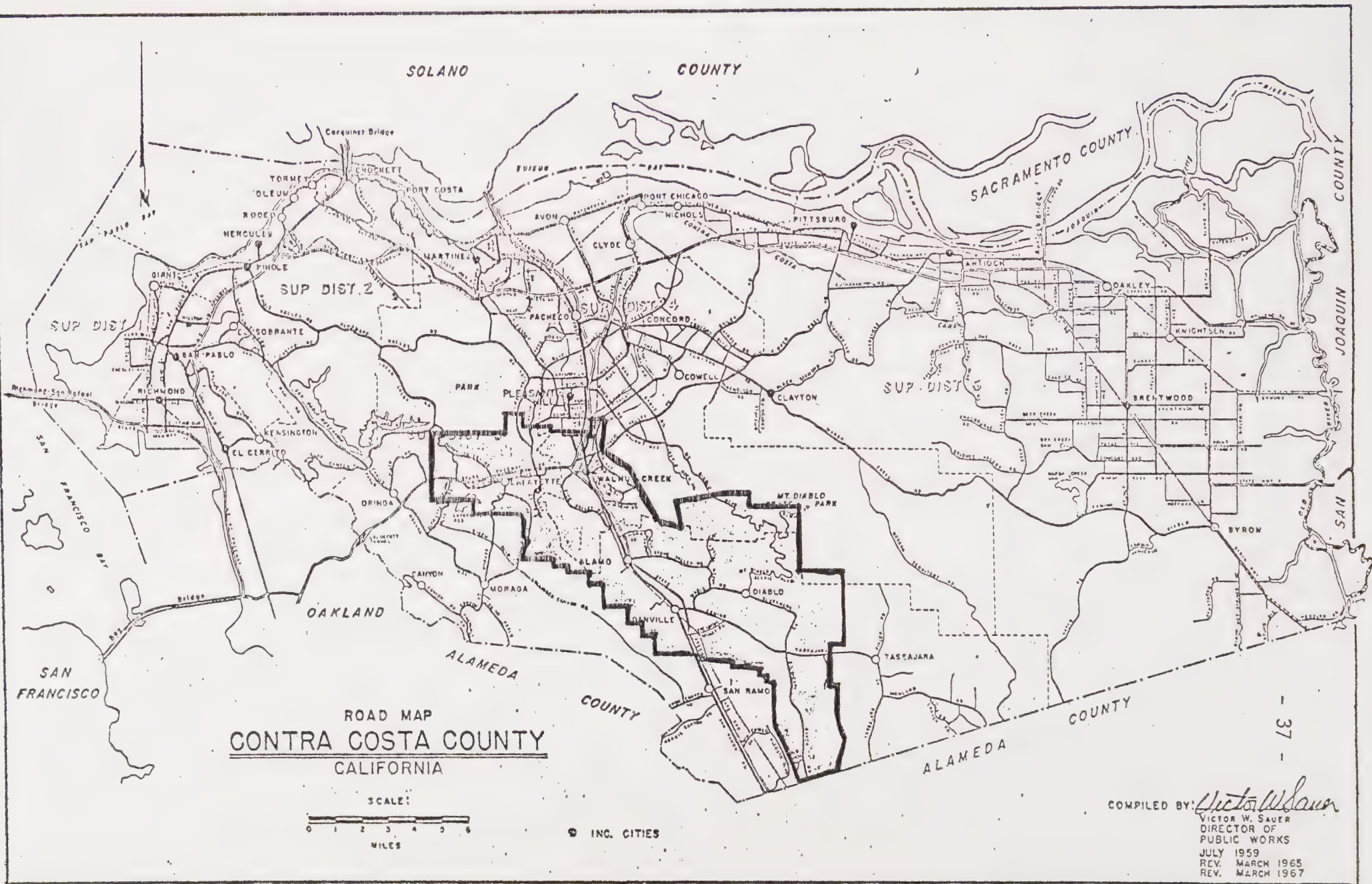


INC. CITIES

COMPILED BY: *Victor W. Sauer*

VICTOR W. SAUER  
DIRECTOR OF  
PUBLIC WORKS  
JULY 1959  
REV. MARCH 1965  
REV. MARCH 1967

FILE No. A59





# SPECIAL DISTRICT SURVEY

## CONTRA COSTA COUNTY

Byron, Brentwood, Knightsen Union Cemetery District	1928
<u>Name of District</u>	<u>Year Formed</u>
Highway 4, Brentwood 94513	634-4748
<u>Office Location and Phone Number</u>	
	8,890 H - S
	<u>Enabling Law</u>

### 1. Services

#### a. services rendered:

burials, dating of plots

#### b. major district facilities

the Byron, Brentwood, Knightsen Union Cemetery and office

### 2. Area Served

#### a. estimated size of service area (square miles):

exact area unknown; the District includes Byron, Brentwood, Knightsen, Bethel Island, and the areas between; 160+ square miles

#### b. estimated population served:

unknown

### 3. Governance

#### a. Board:

(1) number of members: 3

(2) length of term: 4 years, staggered terms

(3) Uniform District Election Law: see appendix

#### b. Board compensation:

(1) salaries (if any): expenses only

(2) benefits (if any): none

#### c. profile of incumbent board members:

	Name and Occupation	Yr. Appt.	Years In Office	Term Expires
1.	Fabin F. Richart	n.a.	n.a.	3/79
2.	Wilmer H. White	n.a.	n.a.	3/79
3.	Arthur Somerholder	n.a.	n.a.	11/79
4.				
5.				

By., Brent., K-U Cemetery



4. Staffing (e.g., Chief Executive Officer, legal counsel, line personnel)

Monthly Salary Range

a. full time (number and title of ea. position)

three full time groundsman

b. part time:

one part time groundsman  
one part time secretary/bookkeeper

c. volunteer:

none

5. Personnel Fringe Benefits

a. are there different plans based on employee classification?

yes \_\_\_\_\_ no X

b. fringe benefits received:

health insurance  
unemployment insurance

c. what percentage of the district's expenditures for salary and

benefits is the value of the benefits? n.a. %

6. Intergovernmental Relations

a. With what other agencies does this district regularly have communication, contracts, cooperation, etc. :

County of Contra Costa



- b. in the last five years, what consideration, if any, has there been of mergers, city annexation, or other changes in organisation:

none

7. Comments about Operations

- a. please list any additional information which would help the city council(s) to better understand the relationship between their city and this district.



8. Financing

a. property tax rate (77-78):

general: .029

b. operating statement (from Financial Transactions Concerning Special  
 (Districts of California)

fiscal year:	1971-72	1972-73	1973-74	1974-75	1975-76
revenues					
taxes and assessments					
property taxes	25,363	18,467	20,140	32,406	28,058
property assessments	0	0	0	0	0
penalties/ cost on delinq.	0	0	0	0	0
licenses and permits	0	0	0	0	0
fines/forfeits/penalties	0	0	0	0	0
rev. frm use of money/prop.	0	0	0	0	0
state aid	728	503	1,343	2,329	1,895
federal aid	0	0	0	0	0
other gov't agency aid	0	8	0	0	0
charges for current services	14,490	18,920	16,400	20,951	19,565
other revenue	0	0	0	0	0
total revenues	40,581	37,898	37,883	55,686	49,518
expenditures					
salaries & benefits	24,875	24,802	28,861	33,028	32,974
services and supplies	7,990	8,576	11,377	11,638	17,004
other charges	0	0	0	0	0
fixed assets	3,768	3,170	1,505	2,870	5,014
total expenditures	36,633	36,548	41,743	47,536	54,992
NET revenues over expenditures	3,948	1,350	-3,860	8,150	-5,474

By., Brent., K-U Cemetery



9. Budget Detail for Fiscal Years 1976-77 and 1977-78

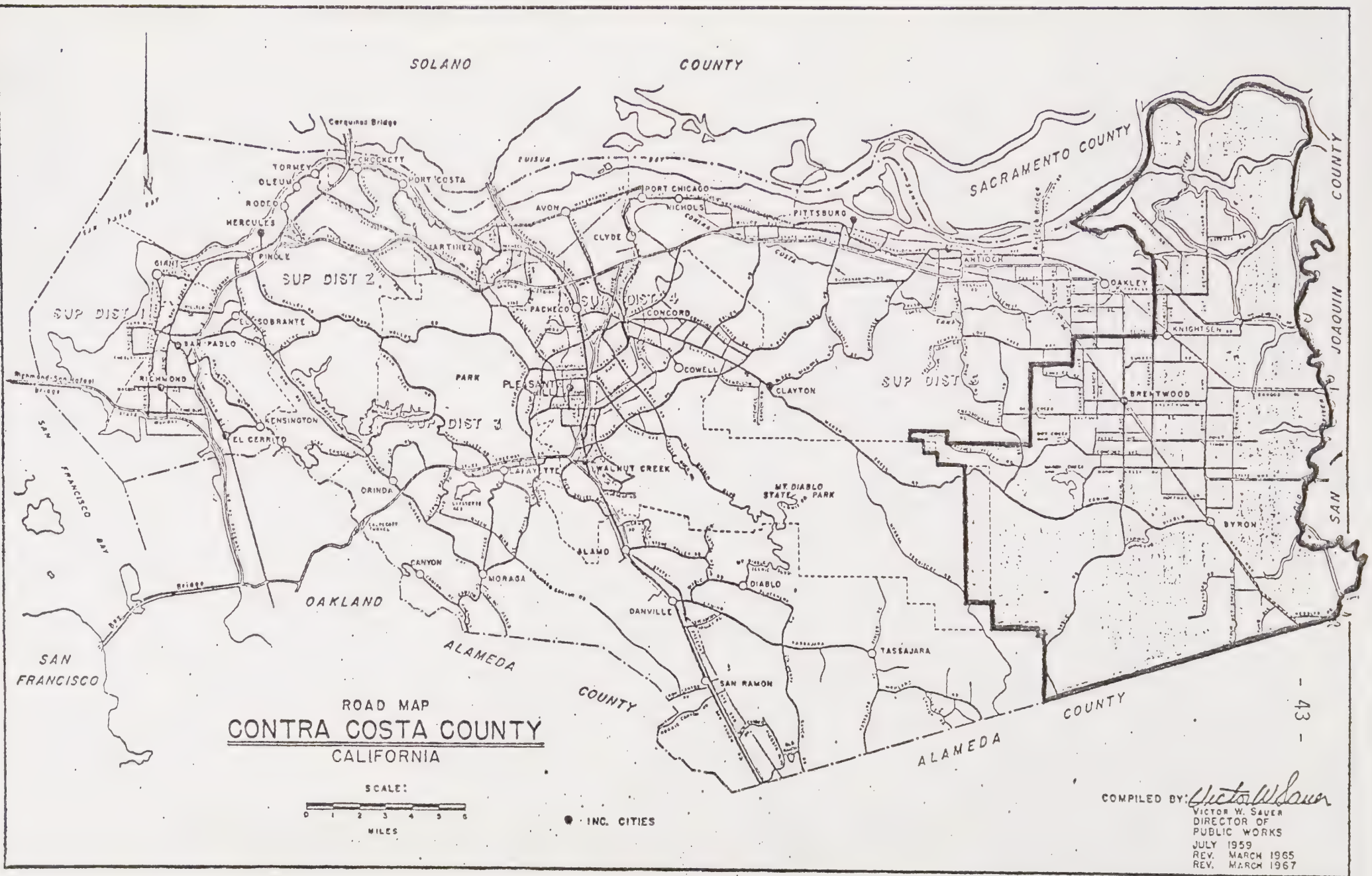
	76-77	77-78
source-description:		
district collections	17,000	18,000
homeowner's prop. tax relief	2,208	1,060
bus. inventory tax relief	292	413
total	19,500	19,473

expenditure classification:

salaries and employee benefits	36,200	39,000
services and supplies	21,000	17,475
fixed assets	0	6,000
other charges	10,500	0
total requirements	67,700	62,475



# BYRON — BRENTWOOD — KNIGHTSEN CEMETERY



FILE No. A59

By., Brent., K-U Cemetery



# SPECIAL DISTRICT SURVEY

## CONTRA COSTA COUNTY

Ambrose Recreation and Park District

1956

Name of District

Year Formed

125 Memorial Way, Pittsburg 94565

458-1601

Office Location and Phone Number

5,780 P - R  
Enabling Law

### 1. Services

#### a. services rendered:

organized sports programs, hobby classes, lessons  
meeting and picnic facilities

#### b. major district facilities

Ambrose Park, a recreation area offering considerable variety including  
but not limited to playing fields, picnic areas, and a swimming pool.

### 2. Area Served anticipated Recreation Center, new park and mini-park

#### a. estimated size of service area (square miles):

10

#### b. estimated population served:

9000

### 3. Governance

#### a. Board:

(1) number of members: 5

(2) length of term: 4 years, staggered terms

(3) Uniform District Election Law: see appendix

#### b. Board compensation:

(1) salaries (if any): \$15/meeting, not to exceed 2 meetings per month

(2) benefits (if any): none

#### c. profile of incumbent board members:

	Name and Occupation	Yr. Elected	Years In Office	Term Expires
Pres. 1.	J.C. Alumbaugh, Supt. Lion Oil Refinery	74	11	82
2.	William Adcock, retired	74	app. 30	82
3.	Jose Tarango, supervisor PG&E	76	5	80
appt. 4.	Betty Mauer, postal employee	76	2.5	80
appt. 5.	Loyd Kennedy, owner trucking firm	74	3	82



4. Staffing (e.g., Chief Executive Officer, legal counsel, line personnel)

Monthly Salary Range

a. full time (number and title of ea. position)

district administrator (Edward Spencer Jr.)

secretary/bookkeeper

recreation director

asst. recreation director

6 groundskeepers

b. part time:

recreation leader

c. volunteer:

none

5. Personnel Fringe Benefits

a. are there different plans based on employee classification?

yes \_\_\_\_\_ no X

b. fringe benefits received:

medical coverage (Kaiser)

9 paid holidays, paid vacation

no retirement

c. what percentage of the district's expenditures for salary and

benefits is the value of the benefits? n.a. %

6. Intergovernmental Relations

a. With what other agencies does this district regularly have com-

munication, contracts, cooperation, etc. :

The Ambrose District makes use of the facilities of the Mt. Diablo Unified School District on a daily basis.

Ambrose interacts with other cities' recreation programs via intramural activities.



- b. in the last five years, what consideration, if any, has there been of mergers, city annexation, or other changes in organization:

In 1976 the City of Pittsburg proposed that the District be run by a board comprised of representatives from Pittsburg and West Pittsburg, with Pittsburg having the majority. This proposal was defeated. The issue was a fairly volatile one, perceived as encroachment by the current governing board.

## 7. Comments about Operations

- a. please list any additional information which would help the city council(s) to better understand the relationship between their city and this district.

This district is one of the few in Contra Costa County which one might characterize as "self-made". It was essentially conceived, financed and built by local residents in a hardworking, independent effort to enhance their community. The local residents continue to take considerable pride in its facilities, and resist the idea of city intervention in its governance. As with most districts of this type, Ambrose wishes that it had more funds at its disposal. Currently, grant monies are available for the acquisition of property, but not for the furnishing and maintenance of facilities. The District board meets at the Park office every other Thursday at 7:30 PM.



8. Financing

a. property tax rate (77-78):

general: .590      max. allowable: .653

b. operating statement (from Financial Transactions Concerning Special  
 (Districts of California)

fiscal year:	1971-72	1972-73	1973-74	1974-75	1975-76
revenues					
taxes and assessments					
property taxes	59,184	61,506	65,014	74,718	89,838
property assessments	0	0	0	0	0
penalties/ cost on delinq.	0	0	0	0	0
licenses and permits	0	0	0	0	0
fines/forfeits/penalties	0	0	0	0	0
rev. frm use of money/prop.	1,546	1,404	1,510	0	0
state aid	5,265	5,405	14,318	13,571	16,435
federal aid	0	0	0	0	0
other gov't agency aid	0	0	0	10,041	27,510
charges for current services	9,611	6,566	5,553	10,113	11,464
other revenue	184	0	345	227	31,886
total revenues	75,890	74,881	86,740	108,670	177,133
expenditures					
salaries & benefits	30,737	30,041	29,739	43,770	73,044
services and supplies	29,626	30,621	32,440	44,605	58,324
other charges	141	3,442	3,379	0	0
fixed assets	1,637	1,762	11,522	54,050	6,156
total expenditures	62,141	65,866	77,080	142,425	137,524
NET revenues over expenditures	13,749	9,015	9,660	-33,755	39,609

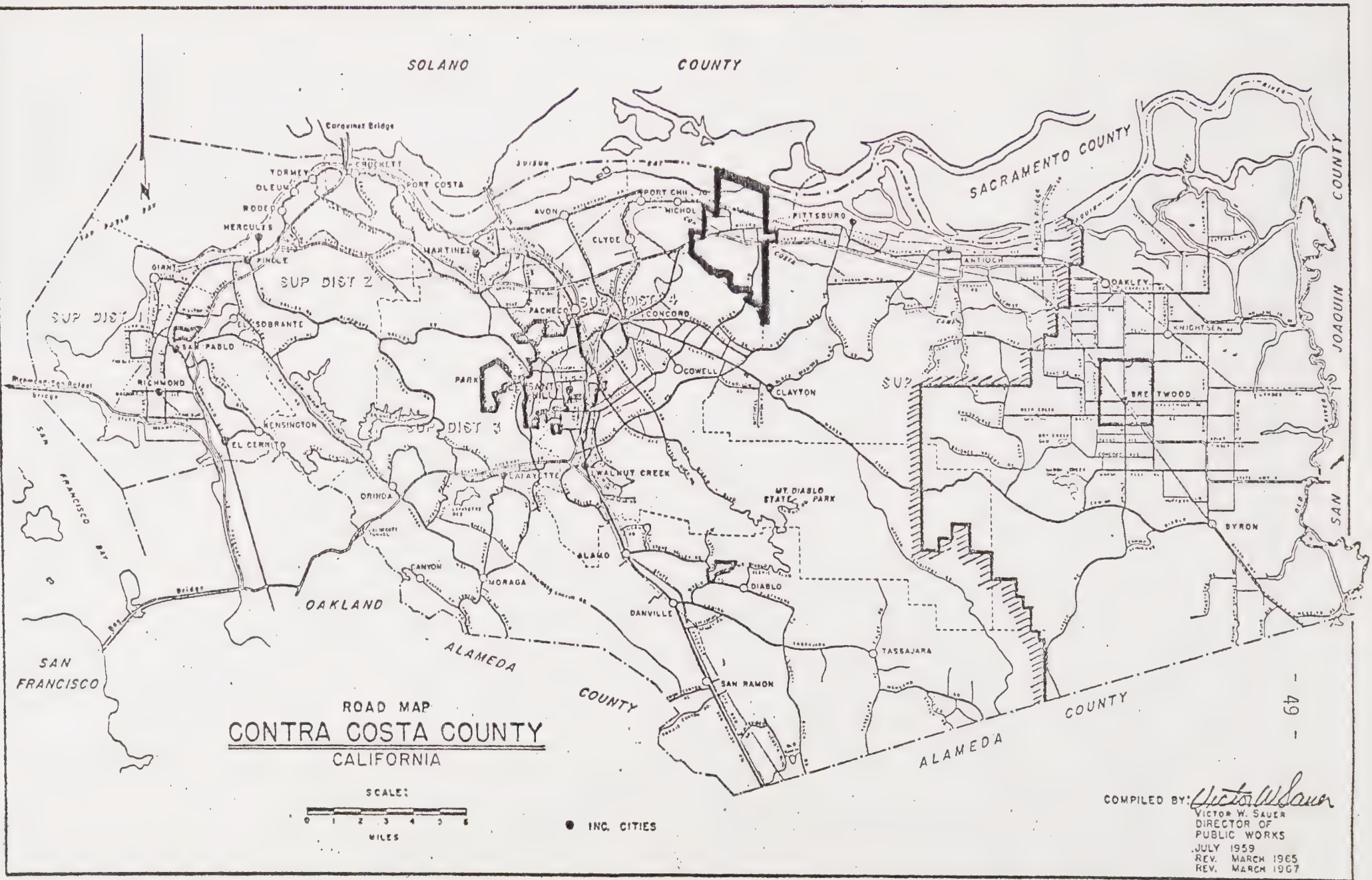


9. Budget Detail for Fiscal Years 1976-77 and 1977-78

	76-77	77-78
source-description:		
district collections	9,510	9,000
homeowner's prop. tax relief	15,560	16,630
state bond act	34,750	0
federal subvention	47,250	337,255
bus. inventory tax relief	5,378	5,025
park dedication fees	20,000	0
state subvention	0	158,900
total	132,448	526,810
expenditure classification:		
salaries and employee benefits	108,999	133,134
services and supplies	82,142	80,775
fixed assets	93,331	473,298
reserve for contingencies	2,500	2,500
total expenditure appropriation	286,972	689,707
general reserve	10,000	10,000
total requirements	296,972	699,707



# RECREATION - PARK DISTRICTS EAST BAY REGIONAL PARK DISTRICT



FILE No. A59



# SPECIAL DISTRICT SURVEY

## CONTRA COSTA COUNTY

<u>Brentwood Recreation and Park District</u>		<u>1946</u>
Name of District		Year Formed
City Hall, Brentwood, 708 Third Street	94513	634-3505
<u>Office Location and Phone Number</u>		
		<u>5,780 P - R</u>
		Enabling Law

### 1. Services

a. services rendered:

park maintenance

b. major district facilities

Brentwood Park (in downtown Brentwood)

Gularte Park (in Brentwood)

anticipated: McLaren Park (to be purchased by Brentwood and maintained by the District)

### 2. Area Served

a. estimated size of service area (square miles):

5

b. estimated population served:

4500

### 3. Governance

a. Board:

(1) number of members: 5

(2) length of term: 4 years, staggered terms

(3) Uniform District Election Law: see appendix

b. Board compensation:

(1) salaries (if any): none

(2) benefits (if any): none

c. profile of incumbent board members:

	Name and Occupation	Yr. Elected	Years In Office	Term Expires
Chair.	1. Shirley Peterson, housewife	appt. 73	4	81
	2. Jo Berg, housewife	appt. 78	0	79
	3. James Wadnizack, dentist	appt. 75	2	79
	4. Paul Barnes, real estate	appt. 65 app	12	81
	5. Bryan Roofe, head maintenance, high sch.	appt. 72	5	79



4. Staffing (e.g., Chief Executive Officer, legal counsel, line personnel)

Monthly Salary Range

a. full time (number and title of ea. position)

The Public Works Director of Brentwood doubles, unpaid, as the Superintendent of the Park District. Other administrative tasks are assumed by the City of Brentwood for a \$150/month fee. The District employs one full time maintenance man.

b. part time:

none

c. volunteer:

none

5. Personnel Fringe Benefits

a. are there different plans based on employee classification?

yes \_\_\_\_\_ no X

b. fringe benefits received:

only the maintenance man receives these benefits:

medical coverage

retirement (PERS)

state comp.

unemployment insurance

c. what percentage of the district's expenditures for salary and

benefits is the value of the benefits? 16 %

6. Intergovernmental Relations

a. With what other agencies does this district regularly have com-

munication, contracts, cooperation, etc. :

The City of Brentwood does the bookkeeping, correspondence, and other major administrative tasks. The City also supplies water to the District facilities. It is expected that new property purchases will be made by the City, with the District providing maintenance for the acquisitions.

Delta Recreation employs District facilities to provide school recreation programs.



- b. in the last five years, what consideration, if any, has there been of mergers, city annexation, or other changes in organization:

In the past, the City has annexed land from the District.

The City currently has a proposal for annexation pending. The District has asked LAFCO to approve the annexation by the District of any land annexed by the City.

#### 7. Comments about Operations

- a. please list any additional information which would help the city council(s) to better understand the relationship between their city and this district.

The District board meets every second Tuesday at the Brentwood City Hall at 7:00 PM.



Special District Survey  
 Contra Costa County  
 Page Four

8. Financing

a. property tax rate (77-78):

general: .348      max. allowable: .629

b. operating statement (from Financial Transactions Concerning Special  
 (Districts of California)

fiscal year:	1971-72	1972-73	1973-74	1974-75	1975-76
revenues					
taxes and assessments					
property taxes	14,436	14,498	10,906	22,973	14,035
property assessments	0	0	0	0	0
penalties/ cost on delinq.	0	60	0	0	0
licenses and permits	0	0	0	0	0
fines/forfeits/penalties	0	0	0	0	0
rev. frm use of money/prop.	0	0	0	0	0
state aid	830	858	1,650	3,829	2,318
federal aid	0	0	0	0	0
other gov't agency aid	35	0	27	0	0
charges for current services	0	0	22	0	18
other revenue	25	0	215	47	0
total revenues	15,326	15,416	12,820	26,849	16,371
expenditures					
salaries & benefits	7,140	6,647	7,787	9,569	10,359
services and supplies	4,927	4,016	5,955	4,288	10,430
other charges	321	0	1,755	0	0
fixed assets	3,000	110	2,044	768	4,032
total expenditures	15,388	10,773	17,541	14,625	24,821
NET revenues over expenditures	-62	4,643	-4,721	12,224	-8,450

Brentwood Rec. and Park



9. Budget Detail for Fiscal Years 1976-77 and 1977-78

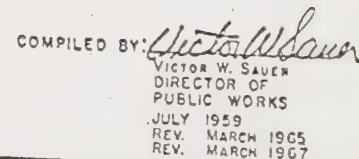
	76-77	77-78
source-description:		
homeowner's prop. tax relief	4,823	4,555
bus. inventory tax relief	292	788
total	5,115	5,343

expenditure classification:

salaries and employee benefits	17,980	15,500
services and supplies	11,975	14,320
fixed assets	14,645	0
other charges	0	32,500
total requirements	44,600	62,320



RECREATION—PARK DISTRICTS  
EAST BAY REGIONAL PARK DISTRICT



File No. A 50



SPECIAL DISTRICT SURVEY

CONTRA COSTA COUNTY

Pleasant Hill Recreation and Park District	1951
Name of District	Year Formed
147 Gregory Lane, Pleasant Hill 94523	682-0896
Office Location and Phone Number	
	5,780 P - R
	Enabling Law

1. Services

a. services rendered:

park operation  
supervised recreation and sports programs/events  
special interest classes, meeting facilities

b. major district facilities

see attachment

2. Area Served

a. estimated size of service area (square miles):

9.5

b. estimated population served:

29,000

3. Governance

a. Board:

(1) number of members: 5 plus 2 non-voting high school student members

(2) length of term: 2 - two years  
3 - four years

(3) Uniform District Election Law: see appendix

b. Board compensation:

(1) salaries (if any): \$25/meeting

(2) benefits (if any): none

c. profile of incumbent board members:

Name and Occupation	Yr. Elected	Years In Office	Term Expires
1. Oliver Holmes, retired	76	1	80
2. W.A. Kimball, retired	60	17	80
3. Michael Phalen, policeman	74	3	78
4. Lowell Weight, real estate	74	3	78
5. Helen Weisner, nursery	66	11	78



4. Staffing (e.g., Chief Executive Officer, legal counsel, line personnel)

Monthly Salary Range

a. full time (number and title of ea. position)

26 total - see attachment

b. part time:

Depending on the season, from 25 to 75 part time employees may work for the District. They are generally engaged in recreation instruction and pre-school supervision.

c. volunteer:

none

5. Personnel Fringe Benefits

a. are there different plans based on employee classification?

yes \_\_\_\_\_ no X

b. fringe benefits received: (these benefits are offered only to full time)

medical coverage

dental coverage

life insurance

employee retirement fund

c. what percentage of the district's expenditures for salary and

benefits is the value of the benefits? 11 %

6. Intergovernmental Relations

a. With what other agencies does this district regularly have communication, contracts, cooperation, etc. :

City of Pleasant Hill

Mt. Diablo School District

other recreation districts



- b. in the last five years, what consideration, if any, has there been of mergers, city annexation, or other changes in organization:

Annexations to the City of Pleasant Hill are concurrently annexed to the District.

7. Comments about Operations

- a. please list any additional information which would help the city council(s) to better understand the relationship between their city and this district.

The District board meets every second and fourth Thursday at the District office.



8. Financing

a. property tax rate (77-78): general: .572 max. allowable: .652

debt service: .091 debt area #1 debt service: .001

b. operating statement (from Financial Transactions Concerning Special  
 (Districts of California)

fiscal year:	1971-72	1972-73	1973-74	1974-75	1975-76
revenues					
taxes and assessments					
property taxes	258,615	291,576	387,076	493,569	557,991
property assessments	0	0	0	0	0
penalties/ cost on delinq.	0	0	0	0	0
licenses and permits	0	0	0	0	0
fines/forfeits/penalties	0	0	0	0	0
rev. frm use of money/prop.	4,642	4,840	23,178	29,518	31,537
state aid	18,348	20,283	56,092	69,227	186,276
federal aid	0	0	0	0	0
other gov't agency aid	0	10	0	15,768	25,576
charges for current services	107,253	100,952	98,428	113,099	134,067
other revenue	9,859	6,279	6,239	0	231,857
total revenues	398,717	423,940	571,013	721,181	1,167,304
expenditures					
salaries & benefits	273,143	276,999	315,240	398,609	468,222
services and supplies	118,055	116,428	238,507	234,585	246,813
other charges	42	43	43	-10,649	2,509
fixed assets	9,455	5,767	21,345	65,829	457,452
total expenditures	400,695	399,237	575,135	688,374	1,174,996
NET revenues over expenditures	-1,978	24,703	-4,122	32,807	-7,692



9. Budget Detail for Fiscal Years 1976-77 and 1977-78

	76-77	77-78
source-description:		
district collections	152,100	173,370
homeowner's prop. tax relief	66,523	63,604
federal subvention	69,350	80,000
business inventory tax relief	11,657	14,208
other revenues	12,435	10,470
state subvention	0	77,000
other gov't agencies	0	56,974
homeowner's prop. tax relief	12,217	10,444
business inventory tax relief	2,293	2,521
total	326,575	488,591
expenditure classification:		
salaries and employee benefits	444,979	599,938
services and supplies	261,988	347,445
fixed assets	220,878	223,111
total expend. appropriations	952,045	25,000
general reserve	5,000	5,000
total requirements	957,045	1,200,494
debt service:		
principal payment on bonds	70,000	75,000
interest on bonds	59,610	54,710
general reserve	27,355	24,730
total requirements	156,965	154,440



## PLEASANT HILL RECREATION &amp; PARK DISTRICT

EXISTING FACILITIES

The following are Pleasant Hill Recreation & Park District owned facilities:

<u>FACILITY</u>	<u>DESCRIPTION</u>	<u>ACREAGE</u>
Pleasant Hill Park	Turfed athletic fields and areas for free play, 2 baseball diamonds (1 field lighted), 1 tot-lot, 1 playground, hard courts for basketball and volleyball, barbecue facilities, District office (also used as a meeting room for clubs and groups), maintenance building and yard, swim complex and accompanying building (including locker rooms, office, meeting room and snack bar), field house (meetings and classes), bathroom facilities, baseball equipment shack, Senior Citizens's Center (two buildings).	17
Rodgers- Smith Park	Turfed athletic field and free play area, 1 baseball diamond, surfaced court area (basketball, teatherball, and volleyball), barbecue facilities, shade structure, bathroom facilities, playground/tot-lot area.	4.5
Dinosaur Hill Park	Undeveloped - Site is a steep hill with a few mature oaks on the crest. Provides a vista point for viewing the valley, hiking and picnicing.	13.6
Brookwood Park	Site is gently rolling with a natural creek, is heavily wooded in some areas, used for daycamp, hiking and picnicing, unimproved baseball diamond, water and firepit.	6.3
Paso Nogal Park	Undeveloped - Site is heavily wooded in some areas and ranges from level or rolling to steep hillside situations, used as site for daycamp during summer, hiking, and picnicing.	63
Chilpancingo Park	Leisure park with pathways and a pond.	2
Frank Salfigere Park & Community Center	(Land owned by City of Pleasant Hill. Maintained and operated by Pleasant Hill Recreation & Park District). Turfed area with a large number of mature walnut and oak trees is of a passive nature rather than active. Community Center complex for classes, meetings, private parties, teen center, etc.	9.8
Pinewood Park	Small childrens' play area overlooking and adjacent to Strandwood School playarea also developed by the Pleasant Hill Recreation & Park District.	.25



EXISTING FACILITIES

Page 2

The following sites are built by the Recreation & Park District on land owned by the Mt. Diablo Unified School District:

<u>FACILITY</u>	<u>DESCRIPTION</u>	<u>ACREAGE</u>
Pleasant Hill Intermediate	Turfed athletic fields and areas for free play, 2 baseball fields	4.5
Valley View Intermediate	Turfed athletic fields and areas for free play, 1 baseball field	4.2
Fair Oaks Park	Site is adjacent to and part of Fair Oaks Elementary School, turfed athletic fields and areas for free play, pond area (nature study area)	4
Pleasant Oaks Park	Turfed athletic fields and areas for free play, 2 baseball diamonds, tot-lot/playground	11
Pleasant Hill High	Swim pool complex including filter room, deck area and landscaped lounging area, six tennis courts, and baseball diamond	
College Park High	Swim pool complex including filter room, deck area, and landscaped lounging area, eight tennis courts (four lighted), and baseball diamond	

BUILDINGS AND STRUCTURES

Community Recreation Center	320 Civic Drive, Pleasant Hill, California Leased from Pleasant Hill Civic Center Authority 22,000 sq. ft.
Senior Center	233 Gregory Lane, Pleasant Hill, California 2,400 sq. ft. + 3,000 sq. ft. (new building)
Administrative Office	147 Gregory Lane, Pleasant Hill, California 1,800 sq. ft.
Swimming Pools	College Park High, 201 Viking Dr., Pleasant Hill, California Pleasant Hill High, 3100 Oak Park Blvd., Pleasant Hill, California Pleasant Hill Park, 147 Gregory Lane, Pleasant Hill, California
Maintenance Shop	14 Cleaveland Road, Pleasant Hill, California 800 sq. ft.
Three Residences	Rented to others: 10 Cleaveland Road, Pleasant Hill, California 18 Cleaveland Road, Pleasant Hill, California 22 Cleaveland Road, Pleasant Hill, California

Pleasant Hill Rec. and Park



Pleasant Hill Recreation and Park District

Full Time Staff

General Manager

Recreation Superintendent

Park Superintendent

Recreation Supervisor

Maintenance Supervisor

Accountant/Office Manager

Accountant Clerk

Secretary

2 - Intermediate Clerks

3 - Senior Clerks

Senior Citizen Coordinator

Teen Leader

2 - Park Maintenance III

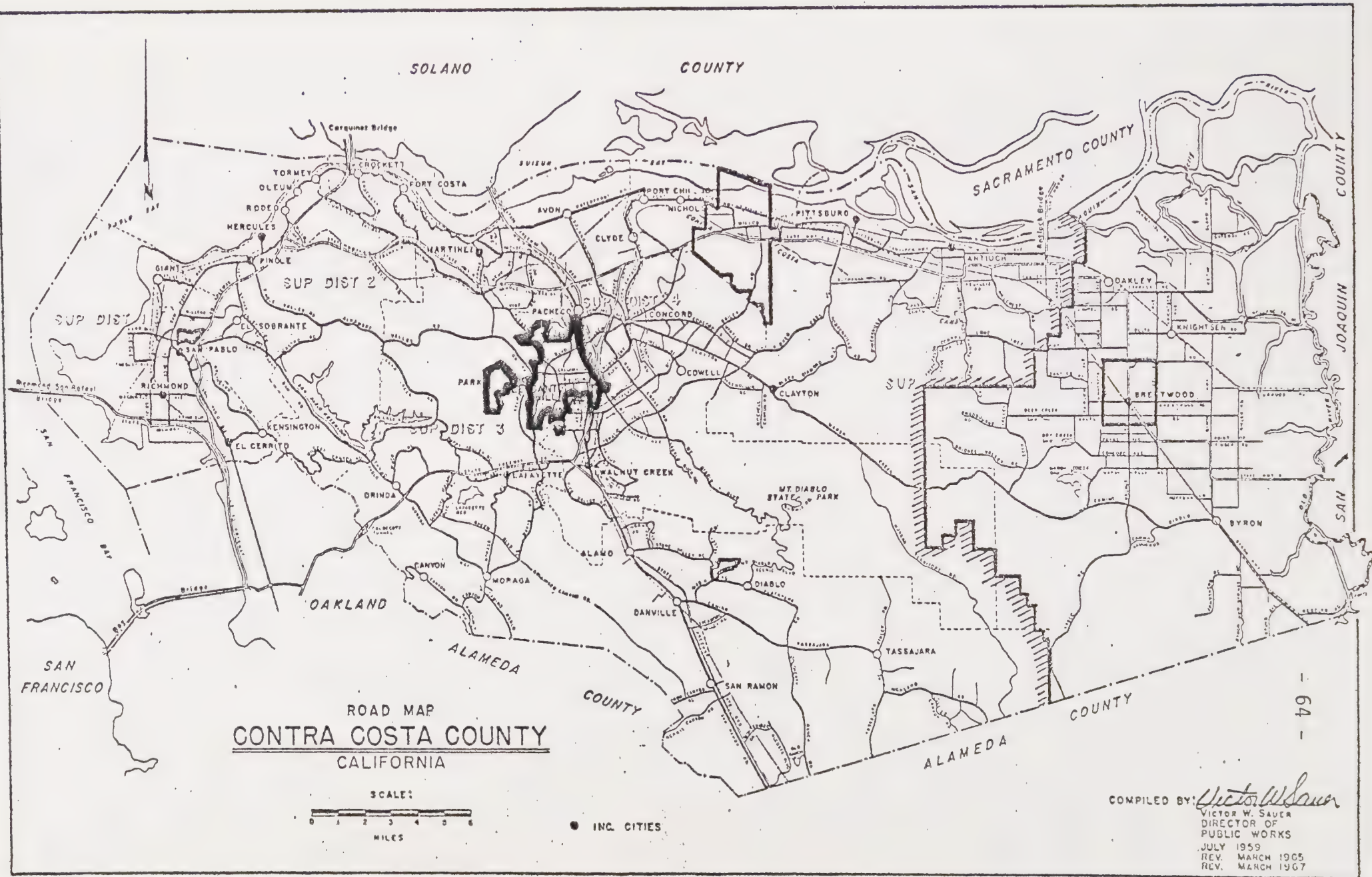
2 - Park Maintenance II

6 - Park Maintenance I



# RECREATION — PARK DISTRICTS

## EAST BAY REGIONAL PARK DISTRICT





# SPECIAL DISTRICT SURVEY

## CONTRA COSTA COUNTY

Mt. View Sanitary District	1923
<u>Name of District</u>	<u>Year Formed</u>
Arthur Road, Martinez 94553	228-5635
<u>Office Location and Phone Number</u>	
	6,4000 H - S
	<u>Enabling Law</u>

### 1. Services

#### a. services rendered:

waste water treatment

#### b. major district facilities

60 miles of collection system      secondary treatment plant with a capacity of 1.6 million gallons per day  
4 lift (i.e., pumping) stations

### 2. Area Served

#### a. estimated size of service area (square miles):

6.5

#### b. estimated population served:

12,000

### 3. Governance

#### a. Board:

(1) number of members: 5

(2) length of term: 4, terms staggered

(3) Uniform District Election Law: see appendix

#### b. Board compensation:

(1) salaries (if any): \$50 per monthly meeting

(2) benefits (if any): none

#### c. profile of incumbent board members:

Name and Occupation	Yr. Elected	Years In Office	Term Expires
1. Ben Griffanti, retired	54	23	79
2. Tom Ashbaugh, postal employee	75	2	79
3. Wilbur Parsons, electrician	73	4	81
4. Richard Benedict, accountant	77	.5	81
5. Alfonso Rangel, planning technician	appt. 77	.5	79



4. Staffing (e.g., Chief Executive Officer, legal counsel, line personnel)

Monthly Salary Range

a. full time (number and title of ea. position)

manager (Mr. Renkert)	
operations supervisor	2 - operator II
senior operator	2 - operator I
chemist/biologist	

b. part time:

clerk/typist (3/4 time)

c. volunteer:

none

5. Personnel Fringe Benefits

a. are there different plans based on employee classification?

yes \_\_\_\_\_ no X

b. fringe benefits received:

medical insurance	sick leave and paid vacation
life insurance	
disability insurance	

c. what percentage of the district's expenditures for salary and

benefits is the value of the benefits? 22 %

6. Intergovernmental Relations

a. With what other agencies does this district regularly have communication, contracts, cooperation, etc. :

City of Martinez	Contra Costa County	LAFCO
Contra Costa Water	Regional Water Quality	other sanitary
Central Sanitary District	Control Board	districts



- b. in the last five years, what consideration, if any, has there been of mergers, city annexation, or other changes in organization:

There have been some minor boundary adjustments.

The District board rejected a proposal for the annexation of their district by Central Sanitary.

## 7. Comments about Operations

- a. please list any additional information which would help the city council(s) to better understand the relationship between their city and this district.

This district takes considerable pride in its efficient operation. Mt. View was presented the Plant of the Year Award for 1977. (Bay Area)

The District has begun a Marsh Enhancement Program in which effluent is used to enrich an ecosystem for marsh wildlife. Already, the Audubon Society has commended the program for providing the best birding in Contra Costa County.

The board meets every second Thursday at the Las Juntas School in Martinez.



## 8. Financing

a. property tax rate (77-78): (user charges are levied in addition)

general: .300      max. allowable: 1.000

b. operating statement (from Financial Transactions Concerning Special Districts of California)

fiscal year:	1971-72	1972-73	1973-74	1974-75	1975-76
operating income					
service charges	52,774	54,113	98,637	103,226	135,888
permits/inspec. fees	3,485	1,749	4,369	2,427	3,818
connection fees	46,323	26,590	38,482	4,600	11,376
other services	4,911	169,547	74,526	26,783	20,933
sales	0	0	0	0	0
total operating revenues	107,493	251,999	216,041	137,036	172,015
less - operating expenses					
sewage collection	39,473	179,796	74,996	50,635	41,821
sewage treatment	39,491	43,162	58,274	87,914	112,543
sewage disposal	8,052	7,645	867	4,750	2,040
solid waste disposal	0	0	0	0	0
admin. & gen.	60,031	57,758	56,055	73,863	77,140
depreciation/amort.	43,454	42,052	41,132	42,252	44,790
total operating expenses	190,501	330,413	231,324	259,414	278,334
net operating income/loss	-83,008	-78,414	-15,310	-122,378	-106,319
add - non-operating revenues					
annexation charges	0	0	0	0	0
rents and leases	0	0	0	0	0
taxes and assessments	61,703	69,094	67,481	69,671	116,440
franchises	0	0	0	0	0
interest	1,513	7,884	14,673	28,864	17,843
in-lieu taxes	0	0	0	0	0
federal	0	0	101,624	38,000	0
state - home. prop. tax relief	2,102	2,399	7,048	6,905	10,833
- bus. invent. tax relief	113	94	133	217	416
- other	0	0	0	0	0
rev. applicable to prior years	0	0	0	0	1
other	9,459	0	0	0	0
total non-operating revenues	74,890	79,471	190,959	143,657	145,533
deduct - non-operating expenses					
taxes and assessments	0	0	0	0	0
interest	30,738	34,905	36,125	35,363	34,450
exp. applicable to prior years	0	0	3,445	0	0
other	0	0	0	0	0
total non-operating expenses	30,738	34,905	39,570	35,363	34,450
NET waste disposal income/loss	- 38,856	-33,848	136,079	-14,084	4,764

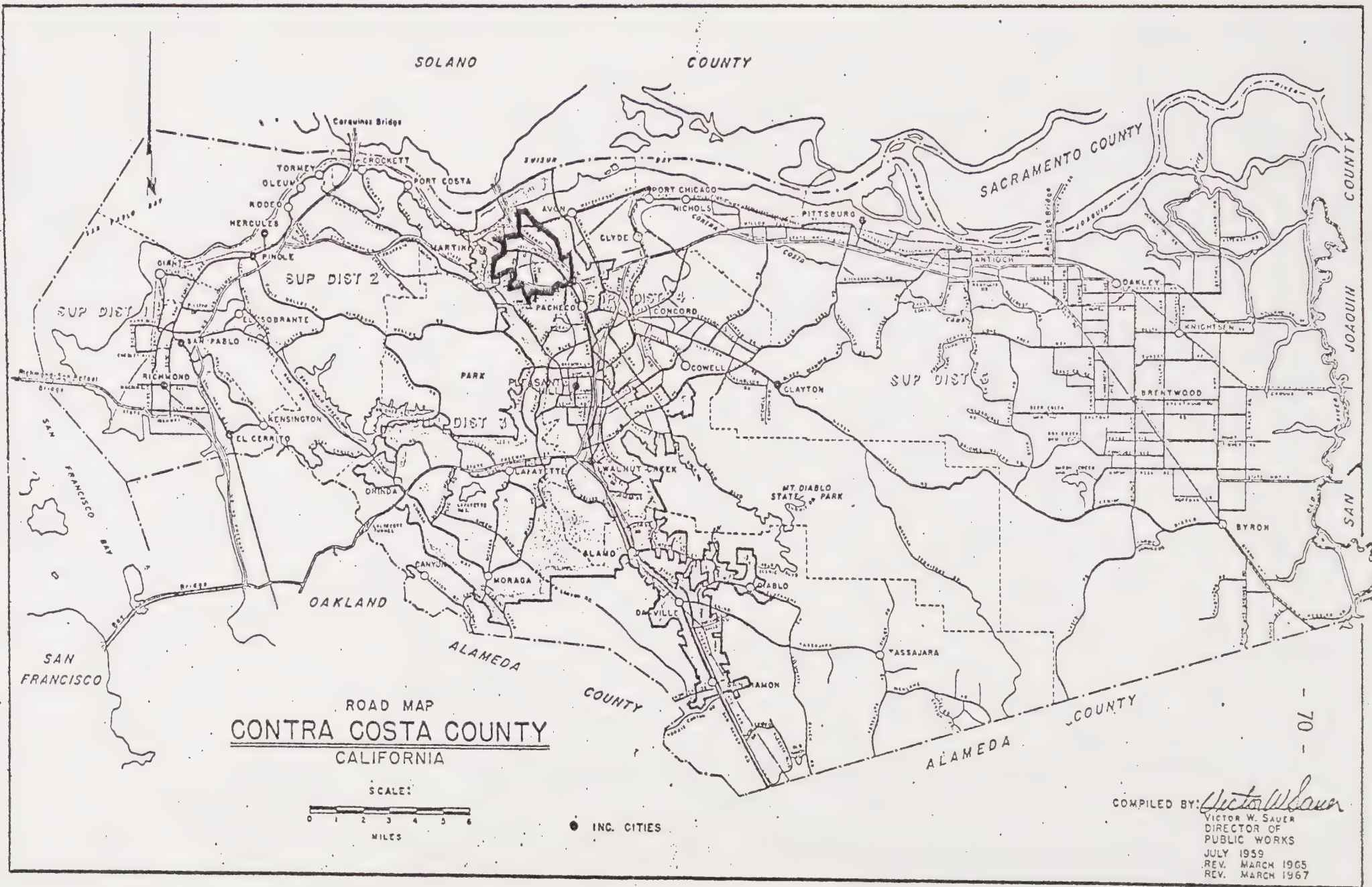


9. Budget Detail for Fiscal Years 1976-77 and 1977-78

	76-77	77-78
source-description:		
sewer service charge	154,380	154,000
district collections	61,500	61,500
homeowner's prop. tax relief	13,373	13,433
bus. inventory tax relief	699	456
interest income	15,000	0
from fund 3409 (debt service)	84,688	88,175
state subvention	0	0
total	329,640	317,564
expenditure classification:		
salaries and employee benefits	132,194	181,470
services and supplies	156,000	156,500
fixed assets	106,500	125,000
total expend. appropriation	394,694	462,970
general reserve	55,231	106,950
total requirements	449, 925	569,920
debt service:		
1950 issue		
principal payment on bonds	10,000	10,000
interest on bonds	938	625
total requirements	10,938	10,625
1968 issue		
principal payment on bonds	10,000	15,000
interest on bonds	32,600	31,850
general reserve	31,150	30,700
total requirements	73,750	77,550



# MOUNTAIN VIEW SANITARY DISTRICT





SPECIAL DISTRICT SURVEY

CONTRA COSTA COUNTY

West Contra Costa Sanitary District	1921
<u>Name of District</u>	<u>Year Formed</u>
13956 San Pablo Avenue San Pablo 94806	234-4141
<u>Office Location and Phone Number</u>	
	6,400 H - S
	<u>Enabling Law</u>

1. Services

a. services rendered:

collection, treatment and disposal of sanitary service

b. major district facilities

district office

waste water treatment plant

2. Area Served

a. estimated size of service area (square miles):

13.5

b. estimated population served:

65,000

3. Governance

a. Board:

(1) number of members: 5

(2) length of term: 4 years, staggered terms

(3) Uniform District Election Law: see appendix

b. Board compensation:

(1) salaries (if any): \$50/meeting, 3 meetings per mo., not to exceed 4

(2) benefits (if any): same as employees'

c. profile of incumbent board members:

Name and Occupation	Yr. Elected	Years In Office	Term Expires
1. Leonard L. Battagli, businessman	75	2.5	79
2. John W. Boomer, businessman	75	2.5	79
3. Warren Trundle, retired	77	.5	81
4. Theodore R. Wooten, retired	58	19	79
5. Maurice Woulf, jeweler	77	.5	81



4. Staffing (e.g., Chief Executive Officer, legal counsel, line personnel)

Monthly Salary Range

a. full time (number and title of ea. position)

see attachment

b. part time:

2 - Senior Engineering Aide

c. volunteer:

none

5. Personnel Fringe Benefits

a. are there different plans based on employee classification?

yes \_\_\_\_\_ no X

b. fringe benefits received:

medical coverage          vacation and sick leave  
dental coverage  
life insurance

c. what percentage of the district's expenditures for salary and

benefits is the value of the benefits? 19 %

6. Intergovernmental Relations

a. With what other agencies does this district regularly have com-

munication, contracts, cooperation, etc. :

There is a service contract with the Crockett-Valona Sanitary District. The garbage franchise belongs to the Richmond Sanitary Service. The District exchanges information informally with all the sanitary districts in the Bay Area. The District is currently working closely with the Richmond Sanitary District in the construction of a new waste water pipe to carry effluent to the Bay.



- b. in the last five years, what consideration, if any, has there been of mergers, city annexation, or other changes in organization:

Continuing its long history of expansion, the District has annexed some land in the last five years.

Cursory consideration has been given to the absorption of the Stege District, should that district be dissolved.

#### 7. Comments about Operations

- a. please list any additional information which would help the city council(s) to better understand the relationship between their city and this district.

The District board meets every first, second and third Tuesday of each month at the District office.



Special District Survey  
Contra Costa County  
Page Four

8. Financing

a. property tax rate (77-78): general: .415 (plus user charge)

debt service: .016 debt area #1 debt service: .001 max. allow.: 1.000

b. operating statement (from Financial Transactions Concerning Special  
Districts of California)

fiscal year:	1971-72	1972-73	1973-74	1974-75	1975-76
operating income					
service charges	26,250	27,323	75,345	111,477	116,157
permits/inspec. fees	1,660	4,835	3,285	2,145	2,040
connection fees	15,707	55,926	21,674	46,134	32,383
other services	4,175	4,572	11,635	21,931	27,721
sales	0	0	0	0	0
total operating revenues	47,792	92,656	111,939	181,687	178,301
less - operating expenses					
sewage collection	98,737	129,681	125,975	173,299	263,383
sewage treatment	191,228	323,585	344,739	438,084	539,434
sewage disposal	27,578	44,610	88,555	57,334	69,883
solid waste disposal	0	0	0	0	0
admin. & gen.	119,935	151,687	190,166	166,841	206,444
depreciation/amort.	40,415	189,390	190,824	196,776	199,429
total operating expenses	477,893	838,953	940,259	1,032,334	1,278,573
net operating income/loss	-430,101	-746,297	-828,320	-850,647	-1,100,272
add - non-operating revenues					
annexation charges	4,945	1,299	3,768	324,486	1,350
rents and leases	530	530	480	613	480
taxes and assessments	700,742	1,004,060	794,443	932,753	1,034,364
franchises	20,553	21,168	21,168	21,168	21,168
interest	92,575	139,542	195,617	210,790	167,055
in-lieu taxes	699	1,099	972	1,326	336
federal	247,720	480,553	442,030	458,262	100,428
state - home. prop. tax relief	45,382	66,294	144,741	178,097	179,006
- bus. invent. tax relief	10,930	9,863	19,761	25,648	37,945
- other	1,126,000	191,600	85,000	141,127	0
rev. applicable to prior years	0	170	100	0	0
other	3,986	168,173	26,299	62,809	28,899
total non-operating revenues	448,354	2,084,351	1,734,349	2,357,079	1,571,031
deduct - non-operating expenses					
taxes and assessments	0	0	0	0	0
interest	476,136	381,733	363,264	76,526	336,323
exp. applicable to prior years	0	610	3,495	951	0
other	256,791	28,321	27,528	0	42,954
total non-operating expenses	732,927	410,664	394,287	77,479	379,277
NET waste disposal income/loss	332,051	927,390	511,741	1,116,107	91,482



9. Budget Detail for Fiscal Years 1976-77 and 1977-78

	76-77	77-78
source-description:		
homeowner's prop. tax relief	5	89,658
district collections	88,026	165,142
sewer service charge	1,233,150	1,293,886
bus. inventory tax relief	14,080	9,544
homeowner's prop. tax relief	4,484	debt ser. '53 3,457
bus. inventory tax relief	971	debt ser. '53 1,149
homeowner's prop. tax relief	57,868	debt ser. '70 43,425
bus. inventory tax relief	10,217	debt ser. '70 14,706
total	1,408,801	1,620,967
expenditure classification:		
salaries and employee benefits	629,941	672,192
services and supplies	549,235	697,754
fixed assets	42,000	89,082
reserve for contingencies	100,000	100,000
total expend. appropriation	1,321,176	1,559,028
general reserve	119,580	805,946
total requirements	1,440,756	2,364,974
debt service:		
1953 issue		
principal payment on bonds	25,000	25,000
interest on bonds	10,115	9,053
total requirements	35,115	34,053
1970 issue		
principal payment on bonds	200,000	215,000
interest on bonds	306,430	9,053
general reserve	364,715	372,190
total requirements	871,145	879,095



West Contra Costa Sanitary District

Full Time Staff

Office Supervisor

Secretary

Account Clerk

Stenographer Clerk

Typist Clerk

Associate District Engineer

Engineering Aide

District Inspector

Sewer Maintenance Supervisor

Sewer Maintenance Lead Worker

4 - Sewer Maintenance Worker

WPC Plant Superintendent

WPC Plant Operations Supervisor

WPC Plant Maintenance Supervisor

3 - WPC Plant Senior Operator

4 - WPC Plant Operator

WPC Plant Operator-in-training

WPC Plant Instrument Technician

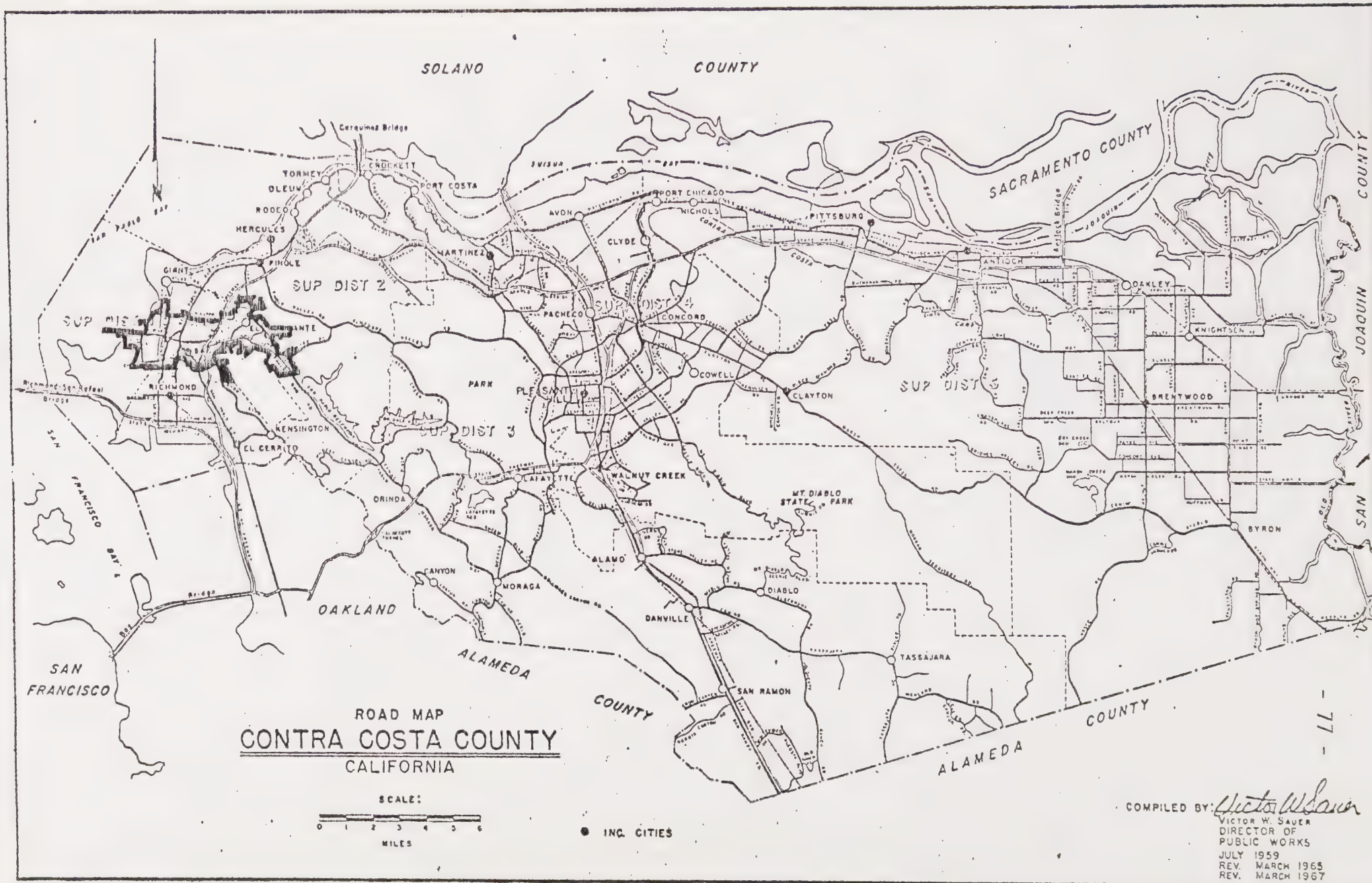
WPC Plant Laboratory Supervisor

2 - WPC Plant Laboratory Technician

District Manager



# WEST CONTRA COSTA SANITARY DISTRICT



FILE No. A59

West Contra Costa Sanitary



## SPECIAL DISTRICT SURVEY

- 78 -

## CONTRA COSTA COUNTY

Stege Sanitary District

1913

Name of District

Year Formed

7500 Schmidt Lane, POB 537, El Cerrito 94530

524-4667

Office Location and Phone Number

6,400 H - S  
Enabling Law

1. Services

## a. services rendered:

sewer maintenance

## b. major district facilities: office and corporation yard

3 sewage pumping plants

1 sewage treatment plant (for winter storm use only)

2. Area Served

## a. estimated size of service area (square miles):

7.5

## b. estimated population served:

40,000

3. Governance

## a. Board:

(1) number of members: 5

(2) length of term: 4 years, staggered terms

(3) Uniform District Election Law: see appendix

## b. Board compensation:

(1) salaries (if any): \$50/meeting, not to exceed 4 meetings/mo.

(2) benefits (if any): none

## c. profile of incumbent board members:

Name and Occupation	Yr. Elected	Years In Office	Term Expires
1. Edward Valentino, retired	75	2	79
2. Charles Mahon, retired	77	20	81
3. Arthur Schroeder, retired	77	0	81
4. Jean Siri, housewife	75	2	79
5. Donald West, planner	77	0	81



4. Staffing (e.g., Chief Executive Officer, legal counsel, line personnel)

Monthly Salary Range

a. full time (number and title of ea. position)

office manager

b. part time:

executive officer  
legal counsel  
engineering consultant

c. volunteer:

none

5. Personnel Fringe Benefits

a. are there different plans based on employee classification?

yes \_\_\_\_\_ no X

b. fringe benefits received:

hospital/dental  
life insurance  
retirement  
vacation/sick leave

c. what percentage of the district's expenditures for salary and

benefits is the value of the benefits? 39 %

6. Intergovernmental Relations

a. With what other agencies does this district regularly have communication, contracts, cooperation, etc. :

City of El Cerrito  
Contra Costa County  
EBMUD



- b. in the last five years, what consideration, if any, has there been of mergers, city annexation, or other changes in organization:

There is present consideration of annexing the District to either the City of El Cerrito or the West Contra Costa Sanitary District.

7. Comments about Operations

- a. please list any additional information which would help the city council(s) to better understand the relationship between their city and this district.

The District board meets every second Thursday at the Schmidt Lane office at 7:30 PM.



Special District Survey  
Contra Costa County  
Page Four

8. Financing

a. property tax rate (77-78): Stege residents also pay .061 to EBMUD

general: .110      debt service: .072      max. allowable: 1.126

b. operating statement (from Financial Transactions Concerning Special

Districts of California)

fiscal year:	1971-72	1972-73	1973-74	1974-75	1975-76
operating income					
service charges	5,178	5,712	8,143	9,490	9,812
permits/inspec. fees	13,474	15,569	9,660	4,610	4,796
connection fees	0	0	0	0	0
other services	0	0	0	4,650	0
sales	0	0	0	0	0
total operating revenues	18,652	21,281	17,803	18,750	14,608
less - operating expenses					
sewage collection	68,052	94,391	85,722	91,589	96,688
sewage treatment	31,536	14,782	6,560	10,264	6,217
sewage disposal	792	0	0	0	0
solid waste disposal	0	0	0	0	0
admin. & gen.	87,351	65,203	83,018	49,336	62,404
depreciation/amort.	0	0	0	7,522	6,652
total operating expenses	187,731	174,376	175,300	158,711	171,961
net operating income/loss	-169,079	-153,095	-157,497	-139,961	-157,353
add - non-operating revenues					
annexation charges	0	0	0	0	0
rents and leases	0	0	0	0	0
taxes and assessments	269,413	259,700	260,988	297,783	267,458
franchises	0	1,000	1,000	1,000	1,000
interest	50,385	47,505	72,360	89,817	80,156
in-lieu taxes	0	0	6,422	0	0
federal	0	20,000	9,839	199,213	0
state - home. prop. tax relief	21,765	17,552	13,033	26,831	43,005
- bus. invent. tax relief	1,581	1,392	1,577	2,817	4,238
- other	0	0	0	0	0
rev. applicable to prior years	1,171	0	0	0	0
other	7,972	3,109	0	0	3,866
total non-operating revenues	352,287	350,258	365,219	617,461	399,723
deduct - non-operating expenses					
taxes and assessments	0	0	0	0	0
interest	99,698	96,560	93,410	91,344	83,920
exp. applicable to prior years	0	0	0	0	2,706
other	680	1,429	365	0	10,876
total non-operating expenses	100,378	97,989	93,775	91,344	97,502
NET waste disposal income/loss	82,830	99,174	113,947	386,156	144,868

Stege Sanitary



9. Budget Detail for Fiscal Years 1976-77 and 1977-78

	76-77	77-78
source-description:		
homeowner's prop. tax relief	27,295	17,679
district collections	4,700	12,300
bus. inventory tax relief	2,699	2,840
homeowner's prop. tax relief	15,093	debt ser. 0
bus. inventory tax relief	1,545	debt ser. 1,637
from construction fund 3419	142,787	0
total	194,119	46,028
expenditure classification:		
salaries and employee benefits	98,000	135,918
services and supplies	105,305	74,115
fixed assets	117,500	0
reserve for contingencies	32,000	45,000
total expend. appropriations	352,805	255,030
debt service:		
principal payment on bonds	60,000	65,000
interest on bonds	83,765	80,165
general reserve	40,083	38,100
total requirements	183,848	183,265

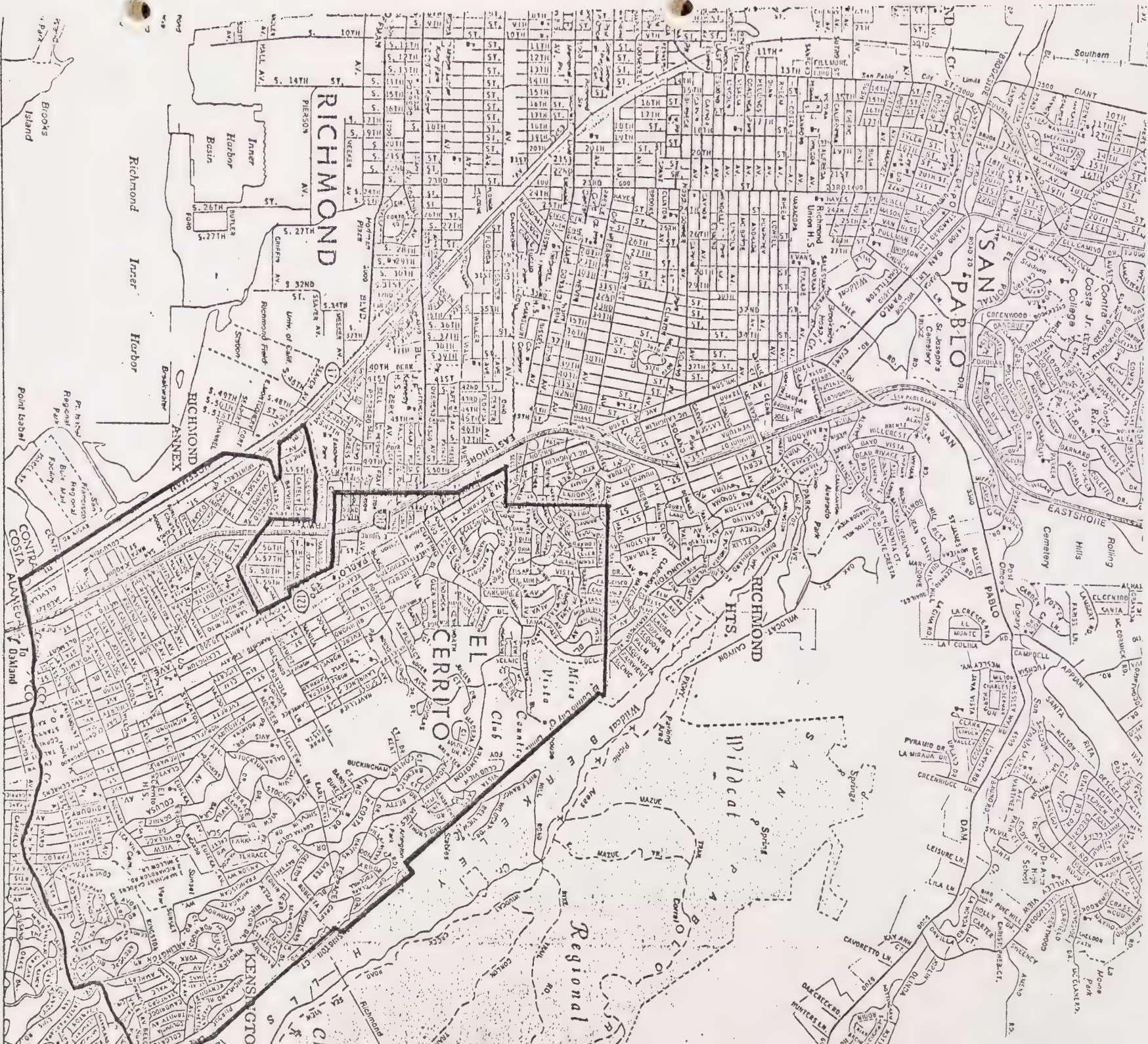






STEEGE SANITARY DISTRICT

1" = app. 1 mile





# SPECIAL DISTRICT SURVEY

## CONTRA COSTA COUNTY

Central Contra Costa Sanitary District	1946
Name of District	Year Formed
1250 Springbrook Road, Walnut Creek 94596	934-6727
Office Location and Phone Number	
	6,400 H - S
	Enabling Law

### 1. Services

- services rendered: collection and treatment of sanitary sewage, reclamation of treated sewage for the public, industrial water supply, franchising of the collection of solid wastes, and the planning and engineering incidental thereto.
- major district facilities: subregional sewage and reclamation plant, 17 sewage pumping stations, an administrative office center also used for pipeline maintenance.

### 2. Area Served

- estimated size of service area (square miles):

110

- estimated population served:

220,000 served by collecting system

310,000 served by treatment plant

100,000 served by garbage collection franchises

### 3. Governance

- Board:

(1) number of members: 5

(2) length of term: 4 years, staggered terms

(3) Uniform District Election Law: see appendix

- Board compensation:

(1) salaries (if any): \$50/meeting, not to exceed 4 meetings/month

(2) benefits (if any): Directors may join the District health plan.

- profile of incumbent board members:

Name and Occupation	Yr. Elected	Years In Office	Term Expires
1. George Rustegear, engineer	65	12	81
2. Don L. Allan, administrator	67	10	79
3. Park L. Bonegsteel, engineer	68	9	79
4. Nels E. Carlson Jr., builder	68	9	79
5. Jack E. Campbell, administrator	—	—	81



4. Staffing (e.g., Chief Executive Officer, legal counsel, line personnel)

Monthly Salary Range

a. full time (number and title of ea. position)

Roger J. Dolan - General Manager/Chief Engineer  
Clyde Hopkins - Secretary of the Board

b. part time:

district counsel

c. volunteer:

none

5. Personnel Fringe Benefits

a. are there different plans based on employee classification?

yes X      no       

b. fringe benefits received:

holidays, vacation, sick leave, retirement (same as Contra Costa County)  
health/life/dental insurance, worker's compensation  
uniforms for certain jobs, tuition allowance for approved studies  
overtime, standby time, shift differential premium payments  
deferred compensation plan

c. what percentage of the district's expenditures for salary and

benefits is the value of the benefits?      32 %

6. Intergovernmental Relations

a. With what other agencies does this district regularly have communication, contracts, cooperation, etc. :

Contra Costa County; Cities of Martinez, Concord, Pleasant Hill, Lafayette, Walnut Creek, and Moraga; C. C. Co. Water Dist.; EBMUD; S. F. Bay Regional Quality Control Board; Calif. St. Water Resources Control Board; U. S. Environmental Protection Agency; State Solid Wastes Board



- b. in the last five years, what consideration, if any, has there been of mergers, city annexation, or other changes in organization:

A sewage treatment and disposal contract was executed with the City of Concord in 1974. A similar contract was offered to the Mt. View Sanitary District, but refused.

There have been some boundary reorganisations instituted by others to annex or detach certain properties from the District.

## 7. Comments about Operations

- a. please list any additional information which would help the city council(s) to better understand the relationship between their city and this district.

The District board meets every first and third Thursday at the District office.



## 8. Financing

a. property tax rate (77-78):      maximum allowable: 1.000

general: .240      improvement no.2 debt service: .036

user charge: \$6.50/residential unit

b. operating statement (from Financial Transactions Concerning Special

Districts of California)

fiscal year:	1971-72	1972-73	1973-74	1975-76	1974-75
operating income					
service charges	226,373	280,094	306,023	236,901	205,296
permits/inspec. fees	63,986	79,672	68,297	84,311	126,757
connection fees	930,402	1,121,242	1,309,655	952,736	982,880
other services	0	39,644	46,480	157,435	33,057
sales	32,014	1,097	1,520	368	4,071
total operating revenues	1,252,775	1,521,749	1,731,975	1,431,751	1,352,061
less - operating expenses					
sewage collection	899,743	1,042,994	1,334,025	1,692,694	1,457,361
sewage treatment	432,376	401,851	426,401	722,328	543,428
sewage disposal	6,008	3,289	6,583	14,923	10,860
solid waste disposal	0	0	0	0	0
admin. & gen.	504,892	519,921	662,879	953,705	783,993
depreciation/amort.	250,701	264,740	281,810	236,411	268,724
total operating expenses	2,093,720	2,232,795	2,711,698	3,620,061	3,064,366
net operating income/loss	-840,945	-711,046	-979,723	-2,188,310	-1,712,305
add - non-operating revenues					
annexation charges	117,437	89,915	152,740	179,916	132,731
rents and leases	25,614	25,329	24,614	23,819	24,019
taxes and assessments	2,195,655	3,582,887	3,843,586	5,174,871	4,646,404
franchises	5,000	5,000	5,000	7,083	5,108
interest	88,298	92,638	177,415	506,999	583,138
in-lieu taxes	160	0	0	0	0
federal	110,714	49,500	7,682,271	22,292,698	15,194,326
state - home. prop. tax relief	82,053	186,541	478,704	511,630	490,388
- bus. invent. tax relief	14,423	23,131	50,222	77,844	68,871
- other	0	15,000	1,622,051	1,194,098	2,721,781
rev. applicable to prior yrs.	1,569	70,614	0	68,343	113,008
other	669,385	812,338	1,866,609	2,943,633	1,543,061
total non-operating revenues	3,310,308	4,952,893	15,903,212	32,980,934	25,522,835
deduct - non-operating expenses					
taxes and assessments	0	0	0	0	0
interest	300,542	288,717	277,490	254,800	265,848
exp. applicable to prior years	0	109,626	0	0	0
other	2,737	13,364	11,021	315	13,973
total non-operating expenses	303,279	411,707	288,511	255,115	279,821
NET waste disposal income/loss	2,166,084	3,830,140	14,634,978	30,537,509	23,530,709



Special District Survey  
Contra Costa County  
Page Five

Central Contra Costa Sanitary

9. Budget Detail for Fiscal Years 1976-77 and 1977-78

	76-77	77-78
source-description:		
district collections	6,568,967	205,000
homeowner's prop. tax relief	278,628	217,283
bus. inventory tax relief	68,826	46,251
sewer service charge	0	9,133,174
homeowner's prop. tax relief	37,438 debt ser.	32,592 debt ser.
bus. inventory tax relief	6,914 debt ser.	6,389 debt ser.
total	6,960,773	9,640,689

expenditure classification:

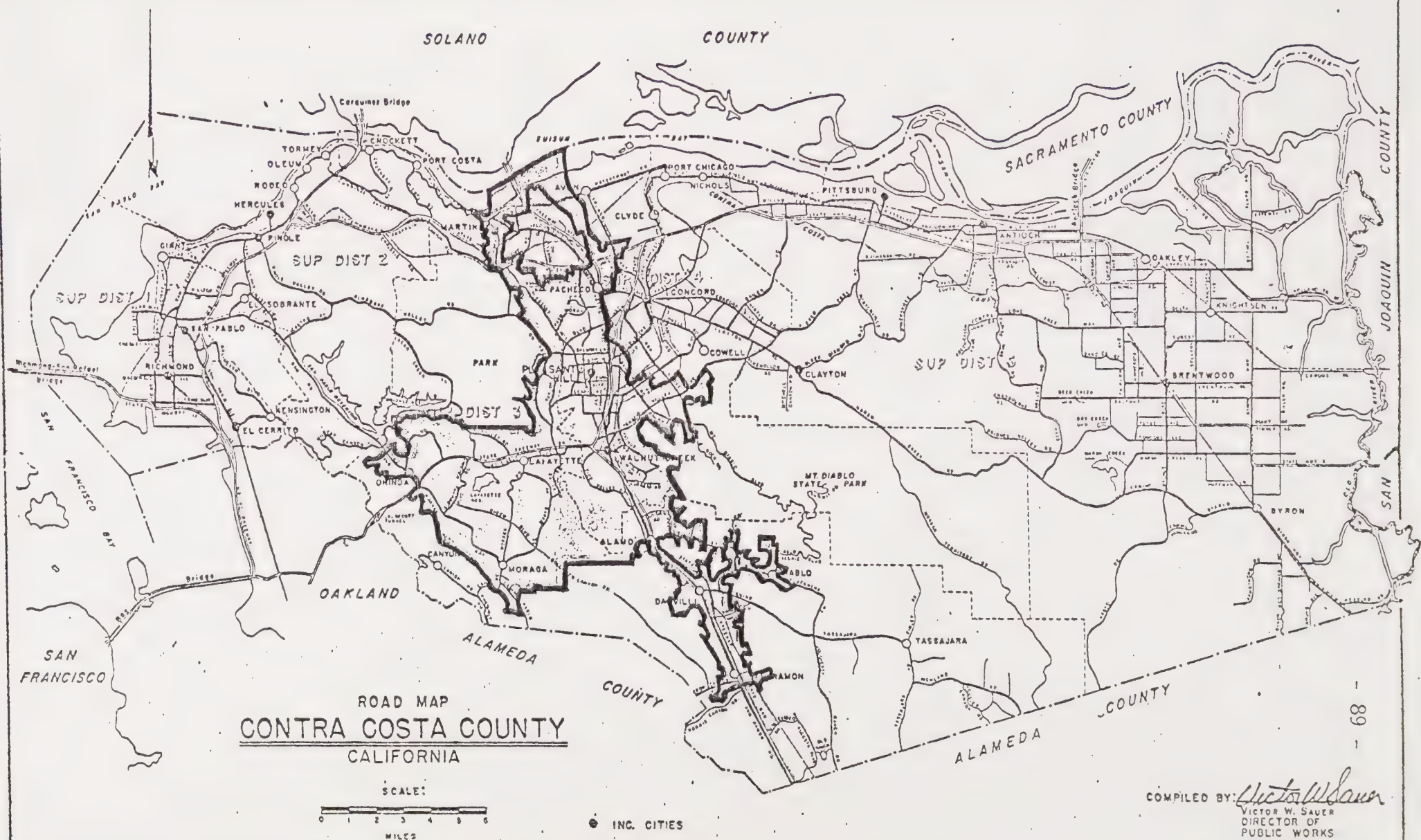
salaries and employee benefits	3,418,054	3,752,772
services and supplies	3,604,971	5,207,360
fixed assets	3,065,942	2,857,221
total expend. appropriation	10,088,967	11,817,353
general reserve	1,056,364	3,787,276
total requirements	11,145,331	15,604,629

debt service:

Issue No. 2		
principal payment on bonds	230,000	245,000
interest on bonds	240,110	230,323
total	470,110	475,323



# CENTRAL SANITARY DISTRICT





# SPECIAL DISTRICT SURVEY

## CONTRA COSTA COUNTY

Contra Costa Resource Conservation District	1941
Name of District	Year Formed
5552 Clayton Road, Concord 94521	682-2266
Office Location and Phone Number	9,000 P - R
	Enabling Law

### 1. Services

#### a. services rendered:

The District advises cities on construction site selection, reviews Environmental Impact Reports, and advises on general resource planning.

#### b. major district facilities

Clayton Road office

### 2. Area Served

a. estimated size of service area (square miles): 660 square miles

b. estimated population served: 500,000

### 3. Governance

#### a. Board:

(1) number of members: 5

(2) length of term: 4 years, staggered terms

(3) Uniform District Election Law: see attachment

#### b. Board compensation:

(1) salaries (if any): None

(2) benefits (if any): Reasonable expenses while on district business

#### c. profile of incumbent board members:

Name and Occupation	Yr. Elected	Years In Office	Term Expires
1. Rasmus Jensen, retired farmer	1976	4	1980
2. William H. Landis, Educator	1973	7	1978
3. William T. Hartman, Land Mgmt Supt.	1973	7	1978
4. Rod Kilcoyne, Golf Course Supt.	1976	1½	1980
5. Frank Stonebarger, Farmer	1978	—	1980

Appointed  
Appointed



4. Staffing (e.g., Chief Executive Officer, legal counsel, line personnel)

Monthly Salary Range

a. full time (number and title of ea. position)

1 - District Manager

b. part time:

1 - Administrative Assistant

1 - Secretary

c. volunteer:

None

5. Personnel Fringe Benefits

a. are there different plans based on employee classification?

yes \_\_\_\_\_ no x

b. fringe benefits received:

Workman's Compensation

c. what percentage of the district's expenditures for salary and

benefits is the value of the benefits? 1 %

6. Intergovernmental Relations

a. With what other agencies does this district regularly have com-

munication, contracts, cooperation, etc. : U.S. Department of Agriculture, USDA Soil Conservation Service, County Board of Education, Contra Costa County Board of Supervisors, East Bay Municipal Utility District, Department of the Army, Corps of Engineers, USDA, Agricultural Stabilization and Conservation Service, Council of Bay Area RCD's, Contra Costa County



- b. in the last five years, what consideration, if any, has there been of mergers, city annexation, or other changes in organization:

The District annexed the Eastern Contra Costa Resource Conservation District, and other areas within these boundaries which had originally been excluded.

LAFCO has approved the extension of the District's sphere of influence to cover the entire county.

## 7. Comments about Operations

- a. please list any additional information which would help the city council(s) to better understand the relationship between their city and this district.

The District board meets every third Tuesday at 9:00 AM at the Farm Bureau Building on Clayton Road. (same address as District)



8. Financing

a. property tax rate (77-78):

general: .009 (land only)      max. allowable: .020

b. operating statement (from Financial Transactions Concerning Special  
 (Districts of California)

fiscal year:	1971-72	1972-73	1973-74	1974-75	1975-76
revenues					
taxes and assessments					
property taxes	0	38,778	3,649	52,816	45,133
property assessments	0	0	0	0	0
penalties/ cost on delinq.	0	0	0	0	0
licenses and permits	0	0	0	0	0
fines/forfeits/penalties	0	0	0	0	0
rev. frm use of money/prop.	0	0	0	0	0
state aid	0	0	2	4	0
federal aid	0	0	0	0	0
other gov't agency aid	6,200	0	3,134	0	0
charges for current services	153	243	310	3	25
other revenue	124	12	0	0	4
total revenues	6,477	39,033	7,095	52,823	45,162
expenditures					
salaries & benefits	0	0	8,802	14,480	16,313
services and supplies	6,024	5,564	6,580	7,622	13,629
other charges	0	0	177	33,654	0
fixed assets	0	332	1,130	0	0
total expenditures	6,024	5,896	16,689	55,756	29,942
NET revenues over expenditures	453	33,137	-9,594	-2,933	15,221



9. Budget Detail for Fiscal Years 1976-77 and 1977-78

	76-77	77-78
source-description:		
n.a.		

expenditure classification:

salaries and employee benefits	20,000	36,140
services and supplies	29,081	38,496
fixed assets	0	1,000
reserve for contingencies	9,816	3,300
total requirements	58,897	78,936





CONTRA COSTA  
RESOURCE CONSERVATION DISTRICT  
CONTRA COSTA COUNTY, CALIFORNIA

Contra Costa Resource Conservation



## SUMMARY

The independent districts in Contra Costa County vary greatly in their size and in the functions they perform. In concert, they serve the entire county as local government's jack-of-all-trades. It is a special problem in viewing these multiformed districts that any attempt at their collective characterization runs the risk of sounding peremptory or vague. For the same reason that it is fatuous to describe an ocean as "a place which has fish", it might be better to wholly avoid the collective description of the body of special districts by any specious epithets. Likewise, no single rule can be made to determine what relationship a district should have to a city. It becomes incumbent upon each city administration and each district board to cooperatively evolve the relationship best suited to the fulfillment of their common obligations and needs.

In some cases, districts and cities require little formal interaction. The mosquito abatement districts logically operate with considerable autonomy; vector control is not traditionally a city function, neither does it regularly interface with most city departments. In other cases, city and district concerns so intimately congrue that consideration should be given to establishing or enhancing regular channels of intercommunication. Sanitary districts are sensitive to density changes in their service area, and their input should form a component of any planning for development. Finally, there are a few cases in which the separation of districts of the same type, or the separation of district and city appears largely artificial. The consideration of consolidations in these cases is a natural step in the examination process. It is this type of inquiry which most directly reveals the parallel or entwined functions of these jurisdictions, whether or not any reorganization were to be ultimately proposed.

A brief sketch of some past and possible future reorganization proposals is included below. The criteria for assessing the desirability of any proposal should include:

- 1) the effect of consolidation upon the efficient performance of district functions,
- 2) the financial effect of consolidating staff, properties and equipment, including the cost of transition,
- 3) the desirability of any reapportionment of the tax burden which consolidation might entail,
- 4) the quality of constituent reaction to reorganization,
- 5) the governmental impact of reorganization upon local agencies, and
- 6) the action of consolidation on the general planning process.

The precise role which the various districts might play in municipal planning will remain, for now, a topic for productive exploration. It can be generally affirmed, however, that this consideration should form part and parcel of the fine tuning of city-district cooperation.

During the past ten years, as cities and counties have grappled with increasingly intricate social and environmental problems, special districts



have matured in their advisory role. Most large districts offering services related to development presently have the in-house capacity to provide valuable analyses and recommendations to planning officials. Smaller districts have hired consultants as needed to meet their analytical needs. Jim Cutler, the Environmental Review Officer of LAFC and official of the County Planning Department, affirms that special districts can currently, when called upon, provide sophisticated input to the Environmental Impact Report (EIR) and general planning processes. However, the abilities of the special districts go to waste when inter-jurisdictional communication is not systematic. And this is too often the case.

For example, despite provisions in the Government Code (65401 and 65402) requiring special districts to notify local general purpose governments of incipient major projects and land acquisitions and sales, the blasé silence of some special districts is overlooked by some equally insouciant cities. Cities might do well to insist on these reports when they are not forthcoming.

Of the water and sanitary districts in this study, only Stege seems completely satisfied with its communication with local jurisdictions. The other districts maintain that they have a good rapport with the county and cities, and yet cite occasional instances in which developments and general plans were approved with only ex post facto consultation, and EIRs were filed without any district input whatsoever. No one believes that oversights of this type are the product of intentional city or county neglect; rather, they simply signal the need to establish more routine channels of intergovernmental exchange. Special districts are best employed as planning resources when they are called to bat early in the game.

Some expansion in the planning role of special districts might also be envisioned. Many districts have concerns extending beyond the simple provision of services. Mountain View Sanitary would like to address itself to more environmental issues. Contra Costa County Water advocates various rate innovations that should be aired in any comprehensive discussion of low and moderate income housing.

In today's highly integrated world, there are relatively few local planning considerations which could not in some way be affected by special district perspectives. The inclusion of these districts in early planning sessions would be endorsed by our mercurial society, which so seldom now suffers us the leisure time to retrace our steps.



#### Annexation of the Castle Rock County Water District by the Contra Costa County Water District:

The Castle Rock district is a classic example of the traditional use of a special district. A small number of residents on the outskirts of development have joined together to secure a service not offered them by any other local agency. Castle Rock purchases untreated water from the Contra Costa County Water District, to be refined by its residents via home treatment units. Despite the relatively high tax rate levied by this district and the dubious safety of inexpertly maintained home water treaters, Castle Rock residents understandably resist annexation by the Contra Costa district on the grounds that annexation charges would be prohibitive. The Castle Rock district will probably continue to provide the most economical solution to these isolated residents' water needs until such time as additional development allows the financial weight of extending services to be more widely borne.

#### Annexation of the Diablo Valley Mosquito Abatement District by the Contra Costa Mosquito Abatement District No. 1:

The blanketing of Contra Costa County by these two mosquito abatement districts suggests a prima facie reason for their consolidation. Indeed, the Diablo Valley district and the staff of the Contra Costa district have registered their approval of such a change. Diablo Valley would like to obtain the use of the Contra Costa district's superior equipment, as well as secure whatever small administrative savings which might result from centralization. "Mosquito and fly abatement is a prevention type program which must constantly cover the entire community." (from "History and Functions of the Contra Costa Mosquito Abatement District" by C. M. Huntington, Jr.) Most significant from the point of view of the electorate, the extension of the Contra Costa tax rate would constitute an approximate savings of .100/\$100 valued for Diablo Valley residents.

Nevertheless, the board of the Contra Costa district rejected a proposal for annexation by a vote of 8 to 5, presumably on the grounds that their own tax rate would rise. In fact, this might not be the case. The assessed value of the Diablo district is only 1/49 that of the Contra Costa district. The annual rise in the assessed value of the Contra Costa district is 5 times the total assessed value of the Diablo Valley district. The massive predominance of the Contra Costa district coupled with the fact that operational costs will not rise as rapidly as the value of taxable property indicates that annexation would be unlikely to increase the Contra Costa tax rate at all. The mayors of cities served by the Contra Costa district may wish to reconsider an annexation proposal in the light of a thorough financial analysis.

#### Reorganization of the Byron, Brentwood, Knightsen Union Cemetery District:

This district serves an area of the county which is largely unincorporated; no reorganizations involving cities are currently tenable.



## Reorganization of the Alamo-Lafayette Cemetery District:

When incorporation was considered in the San Ramon Valley, it seemed opportune to split the Alamo-Lafayette Cemetery District into two subsidiary districts; one to be administered by the City of Lafayette, the other to be run by the nascent city in the Valley. With the defeat of that incorporation proposal, reorganization of the District becomes more cumbersome. Should Lafayette so desire, however, there are a couple of ways that the City could assume control of its historic cemetery.

One alternative would be to detach all City territory from the District and operate the cemetery as a City department. This would naturally entail some increase in the City budget, though efficient use could be made of the cemetery gardeners, who could be employed in other public works during periods in which they would otherwise be inactive. The City might further reduce operating costs via a profitable contract with the original District to provide maintenance to the Alamo Cemetery. One historically based argument against such a reorganization centers around the fact that Walnut Creek once had a cemetery from which the bodies were exhumed and re-interred in Lafayette. Some people therefore feel that Walnut Creek should continue to contribute to the Lafayette Cemetery's maintenance costs. Other residents in the District may prefer to preserve their right to be buried in the Lafayette Cemetery by continuing to pay a tax for its support. The emotions of the District's constituents are paramount in this particular case, and should be respectfully canvassed prior to any notable change.

Another arrangement could make it possible for the City to assume the operation of the Lafayette Cemetery without increasing its budget. The local control of this established feature of Lafayette could be effected by splitting the existing district in such a way that the Lafayette-based region would qualify for subsidiary status. This more local district could then continue to levy a tax rate unaffiliated with the City. Once again, city management would facilitate the efficient use of cemetery employees, who could be employed in other public works and contracted out to the Alamo-based district to maintain the Alamo Cemetery. Unlike the previous alternative, however, this reorganization would require a district election insofar as the splitting of the existing district is legally tantamount to the formation of a new one, thus necessitating voter approval.

## Co-Operation of the Ambrose Recreation and Park District by the City of Pittsburg and District Residents:

Although the Ambrose Park lies within Pittsburg's sphere of influence, the Pittsburg city limits do not include the 70% of the District required for it to qualify for subsidiary status. A recent proposal by the City of Pittsburg that Ambrose's governing board be weighted with a majority of directors representing the City was rejected by the Ambrose board. Ambrose residents have worked hard to build their park, feel proprietary toward it, and view proposals for co-operation as encroachments presaging a piratical annexation. The development of Pittsburg into West Pittsburg has done little to foster an interregional



neighborliness; rather, it has seemed to District residents to concretize the threat of usurpation. For this reason, Ambrose regularly opposes any annexation of District territory by the City of Pittsburg. It should be expected that Ambrose residents will not soon consent to any abrogation of their authority over their park. An acceptable proposal for co-operation would require that the role of the City of Pittsburg be carefully subdued.

#### Annexation of the Brentwood Recreation and Park District by the City of Brentwood:

As with the Ambrose District, the Brentwood District is too extensive to meet the requirements for subsidiary status. City annexation of the District as a subsidiary would prerequisite the reduction of the District to limits more or less corresponding to the City's sphere of influence. This preliminary measure would in itself represent a savings of .348/\$100 valued to agricultural property owners living outside the City sphere, who currently receive little or no benefit from the park facilities. At present, the City and the District are so artfully coordinated that their consolidation is very nearly a de facto reality. Opposition to formal annexation arises from the fact that reorganization would produce a rise of .100 - .150/\$100 valued in the District tax levy. Such an increase might be resented by residents, despite the fact that all the park facilities lie within the City limits and are therefore justifiably the charge of the City and its closer environs.

#### Coordination of the Pleasant Hill Recreation and Park District with the City of Pleasant Hill:

The incorporation of the City of Pleasant Hill as a zero tax rate city necessitated that park and recreation functions be left to the Pleasant Hill Recreation and Park District. Consequently, the City and the District have grown as complimentary but autonomous jurisdictions. Today, Pleasant Hill comprises 85% of the assessed valuation of the District, though less than 70% of its area. Thus, despite the prominence of the City in District affairs, Pleasant Hill is precluded from annexing the District without concurrently proposing that the District contract its boundaries. The merit of such a proposal is not immediately obvious. There are clear advantages, however, in the continuing coordination of District and City planning.

The City may wish to encourage the District to involve the public in a review of the District's large budget. The District's candy store variety of recreational offerings does not come cheap; the owner of a \$40,000 home may resent paying \$66 this year for parks, regardless of his affinity for grass and swings.

#### Annexation of the Stege Sanitary District by the West Contra Costa Sanitary District:

The governing board of Stege Sanitary is currently addressing the possibility of reorganization. Stege is an efficiently run district boasting a tax rate .380 below that of its sister sanitary district. Even while operating under a low tax rate, Stege has been able to estab-



lish a reserve of over one million dollars for future improvements. Proposals for annexation of a well run district are likely to produce some defensive debate, and this has in fact been the case at Stege. Though consolidation would bring the usual administrative and planning benefits, the increased tax burden to Stege residents must be thoughtfully weighed in assessing any present or future proposals.

It might be noted that very nearly 70% of Stege lies within El Cerrito, and that future boundary adjustments could make it possible to consider Stege as a subsidiary district.

#### Annexation of the Mountain View Sanitary District by the Central Contra Costa Sanitary District:

Mountain View is unusual in that it is wholly surrounded by a district of like function. Its appearance on a map suggests a mystical eye, gazing from the brow of Central Sanitary. Only Mountain View knows for sure why it hasn't been annexed. The board and staff of the district believe that they can provide better, cheaper services under a separate administration. A cursory glance at the respective tax rates of the two districts fails to endorse this contention, though there is no doubt that Mountain View is a particularly well run and environmentally concerned district.

#### Reorganization of the Contra Costa Resource Conservation District:

No reorganization of this extensive district has been recently proposed or is as yet foreseen.

#### Reorganizational possibilities recommended for further consideration:

- 1) Consolidation of the Mosquito Abatement Districts
- 2) Operation of the Brentwood Recreation and Park District by the City of Brentwood
- 3) It is also recommended that the Mayors' Conference prepare a position paper on SB 1199 - Carpenter (see Appendix B), to be conveyed to appropriate legislators. This bill would essentially do away with the possibility of forming subsidiary districts in the future. Such action would handicap LAFCs in their designs to streamline the structure of local governments, and constrain cities from one of the most viable avenues to greater integration with special districts.



## APPENDIX A

### The Uniform District Election Law

It was the case, not so long ago, that the welter of disparate procedures for electing governing boards to independent districts tended to convolute and obscure the ideal of democratic selection. With the institution of The Uniform District Election Law, this situation has been immeasurably improved. The Law requires that all districts with elective officers hold those elections on the same date as the November general elections, using similar procedures and supervised by the county clerk. It sets uniform four-year staggered terms, and provisions for uncontested elections. These stipulations have served to increase the visibility and, hence, the accountability of special districts to a more routinely involved electorate. The more poignant passages of the Law are reproduced in the following pages. (cf. Election Codes, 23500 et seq.)



## § 23500. "Uniform District Election Law"

This part may be cited as the Uniform District Election Law.  
(Added by Stats.1965, c. 2019, p. 4552, § 1, operative Jan. 1, 1967.)

### Historical Note

Section 190 of Stats.1965, c. 2019, p. 4584, read: "This act shall become operative on January 1, 1967."

### Cross References

Library districts in unincorporated towns and villages, see Education Code, § 19700 et seq.

### Notes of Decisions

#### I. Validity

The Uniform District Election Law, as found in § 23500 et seq., which was passed by legislature in 1965, is a valid exercise of legislature's power to regulate special districts and subordinate legislative bodies, and does not violate Const. Art. 1, § 11 (repealed; see, now, Const. Art. 4, § 16). 47 Ops.Atty.Gen. 73, 3-8-66.

## § 23501. Purpose

It is the purpose of this part to provide a procedure for the election of elective officers of districts. Such elections shall be called and conducted and the results canvassed, returned and declared pursuant to this part.

(Added by Stats.1965, c. 2019, p. 4552, § 1, operative Jan. 1, 1967.)

### Library References

Elections ☞ 10.

C.J.S. Elections § 7.

## § 23502. Application

This part shall apply to all districts and agencies whose principal acts so provide.

Where the provisions of this part conflict with the provisions of the principal act, the provisions of this part shall apply and control.



§ 23505. Determination of existing terms of office

The terms of office of elective officers in all districts existing prior to becoming subject to the provisions of this chapter shall be determined as follows:

(a) All officers taking office from and including noon on the last Friday in November of an odd-numbered year to and including November 30 of the next following even-numbered year shall hold office until noon on the last Friday in November of the second next following odd-numbered year, or until the end of the terms for which they were elected, whichever is shorter.

(b) All officers taking office during an odd-numbered year, prior to noon on the last Friday in November shall hold office until the end of the terms for which they were elected or appointed and their successors shall be elected at the next general district election and shall take office on the last Friday in November following their election.

(c) In any district in which the terms of office of the directors are not staggered, the directors elected at the first general district election shall meet as soon as practicable after taking office and classify themselves by lot into two classes, as nearly equal in number as possible, and the terms of office of the class having the greater number shall be four years and the terms of office of the class having the lesser number shall be two years.

(d) Any vacant office resulting from the operation of this section shall be filled by the board of directors; provided, that if the district board, not less than 130 days prior to the expiration of the terms for which vacancies are to be filled, by resolution declares its intention to hold an election to fill the vacancies, an election shall be held in lieu of appointment. Such election shall be held pursuant to the provisions of the principal act as they existed prior to the enactment of this part. Terms of officers elected at such election shall expire at noon on the last Friday of the following November.

(Added by Stats.1965, c. 2019, p. 4553, § 1, operative Jan. 1, 1967. Amended by Stats.1968, c. 268, p. 580, § 1.5.)

Historical Note

The 1968 amendment substituted "November" for "December" throughout the section, and substituted "November 30" for "December 31" in subd. (a).

Library References

Municipal Corporations §149(1) et seq. C.J.S. Municipal Corporations § 495 et seq.



**§ 23507. Determination of new term when increase in number of divisions**

(Added by Stats.1965, c. 2019, p. 4554, § 1, operative Jan. 1, 1967.)

Municipal seq.	Corporations	§ 149(1)	et	C.J.S. Municipal Corporations	§ 495	et
				seq.		

(Added by Stats.1965, c. 2019, p. 4555, § 1, operative Jan. 1, 1967.)

Municipal Corporations § 149(1) et seq. C.J.S. Municipal Corporations § 495 et seq.

(Added by Stats.1965, c. 2019, p. 4555, § 1, operative Jan. 1967. Amended by Stats.1968, c. 268, p. 581, § 1.20; Stats.1971, c. 650, p. 1294, § 1, operative Jan. 1, 1972; Stats.1973, c. 1146, p. 2362, § 4; Stats.1974, c. 116, p. 232, § 3.



§ 23510.5 UNIFORM DISTRICT ELECTION LAW

Div. 14

§ 23510.5. Notice of election by secretary

On the 110th day prior to the day fixed for the general district election the secretary shall deliver a notice to the county clerk. The notice shall bear the secretary's signature and the district seal and shall also contain the following:

(a) The elective offices of the district to be filled at the next general district election;

(b) Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Section 10012.5.

(Added by Stats.1968, c. 268, p. 581, § 1.30.)

Historical Note

Derivation: Former § 23521, added by Stats.1965, c. 2019, p. 4559, § 1.

Library References

Elections ⇨41.

C.J.S. Elections § 73.

§ 23511. Notice of election

At least 75 days, and not more than 100 days, before the day fixed for the general district election the county clerk of the principal county shall publish a notice of the election once in a newspaper of general circulation published in the district or, if no such newspaper is published in the district, in a newspaper having general circulation in the district published in any affected county in the district. The notice shall contain the date of the general district election and shall name the offices for which candidates may be nominated. The notice shall state the qualifications required by the principal act for each office for which candidates may be nominated. The notice shall state that official nominating petitions for eligible candidates desiring to file for any of the elective offices may be obtained from either the office of the secretary of the district or the office of the county clerk. The notice shall state that appointment to each elective office will be made as prescribed by Section 23520 in the event there are no nominees or an insufficient number of nominees for such office and a petition for an election is not filed within the time period prescribed by Section 23520.

(Added by Stats.1965, c. 2019, p. 4555, § 1. Amended by Stats.1966, 1st Ex.Sess., c. 17, p. 293, § 2, operative Jan. 1, 1967; Stats.1968, c. 268, p. 582, § 1.40.)

Historical Note

The 1968 amendment inserted the phrase "and not more than 100 days" in the first sentence. The 1968 amendment substituted the words "county clerk of the principal county" for the word "secretary" in the first



#### Historical Note

The 1968 amendment substituted the words "county clerk" for the word "secretary", deleted the words "in the district office", and made the section applicable to affidavits.

The 1970 amendment changed the period for preservation of records from "four years and two months" after the election to the period "during the term of office for which they were filed and for four years after the expiration of the term".

#### Library References

Elections §145.

C.J.S. Elections § 137.

### § 23517. Signatories of nomination petitions

No voter shall sign the nominating petition of any person for whom he cannot vote. No voter shall sign more than one nominating petition for each vacant office. A voter who has voluntarily signed a nominating petition shall not be allowed to withdraw his name therefrom.

(Added by Stats.1965, c. 2019, p. 4557, § 1, operative Jan. 1, 1967.)

#### Library References

Elections §143, 144.

C.J.S. Elections §§ 108 to 110, 135.

### § 23518. Notice in newspaper under certain conditions

No more than 78 days nor less than 71 days prior to the general district election the county clerk shall publish a notice once in a newspaper of general circulation published in the district or, if no such newspaper is published in the district, in a newspaper having general circulation in the district published in any affected county in the district, if any of the following conditions exist at the time when the notice is submitted to such newspaper for publication:

(a) Only one person has been nominated for any elective office to be filled at the general district election.

(b) No person has been nominated for such office.

(c) In the case of directors to be elected from the district at large the number of nominees for director at large does not exceed the number of offices of director at large to be filled at that election.

(d) In the case of directors to be nominated by division and elected at large the number of nominees for director at large from a division does not exceed the number required to be elected director at large nominated from that division.

(Added by Stats.1965, c. 2019, p. 4557, § 1, operative Jan. 1, 1967. Amended by Stats.1968, c. 268, p. 584, § 9; Stats.1970, c. 615, p. 1216, § 27, eff. Aug. 6, 1970.)



#### Historical Note

The 1968 amendment substituted the words "county clerk" for the word "secretary", inserted the word "published" following the words "of general circulation", and inserted the words "or, if no such newspaper is published in the district, in

a newspaper having general circulation in the district published in any affected county in the district" in the introductory paragraph.

The 1970 amendment made the publication period commence 14 days earlier.

#### Forms

See West's California Code Forms, Elections.

#### Library References

Elections  $\S$  40 et seq.

C.J.S. Elections  $\S$  72 et seq.

### **$\S$ 23519. Contents of notice in newspapers**

The notice required in Section 23518 shall state the following:

(a) That such condition or conditions existed at the time the notice was submitted to the newspaper for publication;

(b) The elective offices for which there were no nominees or an insufficient number of nominees at the time the notice was submitted to the newspaper for publication; and

(c) That if such condition or conditions relating to such elective offices exist on the 60th day prior to the day fixed for the general district election and a petition signed by 5 percent of the voters in the district, or division if elected by division, requesting that a general district election be held for such offices has not been presented to the secretary of the district, appointment will be made as prescribed by Section 23520.

(Added by Stats.1965, c. 2019, p. 4558,  $\S$  1, operative Jan. 1, 1967. Amended by Stats.1966, 1st Ex.Sess., c. 17, p. 293,  $\S$  3, operative Jan. 1, 1967; Stats. 1968, c. 268, p. 585,  $\S$  10; Stats.1970, c. 615, p. 1216,  $\S$  28, eff. Aug. 6, 1970.)

#### Historical Note

The 1966 amendment substituted "46th day" for "45th day" and inserted the words "or division if elected by division" in subsec. (c).

The 1968 amendment substituted the word "voters" for the word "electors" in subd. (c).

The 1970 amendment substituted "60th" day for "46th" day.

#### Library References

Elections  $\S$  41.

C.J.S. Elections  $\S$  73.

### **$\S$ 23520. Appointment to office**

If, by 5 p. m. on the 60th day prior to the day fixed for the general district election: only one person has been nominated for any



elective office to be filled at that election; or no one has been nominated for such office; or in the case of directors to be elected from the district at large, the number of nominees for director at large does not exceed the number of offices of director at large to be filled at that election; or in the case of directors to be nominated by division and elected at large, the number of nominees for director at large from a division does not exceed the number required to be elected director at large nominated from that division, and if a petition signed by 5 percent of the voters in the district, or division if elected by division, requesting that the general district election be held has not been presented to the governing body of the district, the county clerk, upon receipt of the notice required in Section 23522, shall submit a certificate of these facts to the supervising authority and request that the supervising authority, at a regular or special meeting held prior to the last Monday before the last Friday in November in which the election is held, appoint to such office or offices the person or persons, if any, who have been nominated. The supervising authority shall make such appointments. If no person has been nominated for any office, the supervising authority shall appoint any person to the office who is qualified on the date when the election would have been held. The person appointed shall qualify and take office and serve exactly as if elected at a general district election for such office.

Where a director must be appointed to represent a division, all or most of which is not within the county governed by the supervising authority, then the board of supervisors of the county within which all or most of that division is located shall be the body to which request for appointment is made and which shall make such appointment.

(Added by Stats.1965, c. 2019, p. 4558, § 1, operative Jan. 1, 1967. Amended by Stats.1966, 1st Ex.Sess., c. 17, p. 293, § 3.1, operative Jan. 1, 1967; Stats.1968, c. 268, p. 585, § 11; Stats.1969, c. 438, p. 968, § 1; Stats.1970, c. 615, p. 1217, § 29, eff. Aug. 6, 1970.)

#### Historical Note

The 1966 amendment substituted "46th day" for "45th day".

The 1968 amendment substituted, in the first sentence, the word "voters" for word "electors", the words "district secretary shall submit a certificate of these facts to the supervising authority and" for the words "governing body shall by resolution immediately", and the words "last Monday before the last Friday in November in which the election is held" for the words "day fixed for the election, appoint, and

the supervising authority shall thereupon"; and inserted second sentence.

The 1969 amendment substituted, in the first sentence, the words "county clerk" for "district secretary" and, following "county clerk" inserted the words "upon receipt of the notice required in Section 23522."

The 1970 amendment substituted "60th" day for "46th" day.

W. —

## APPENDIX B

The Local Agency Formation Commission, the District Reorganization Act, SB 90, and AB 2008

The LAFC law first states: "Among the purposes of a local agency formation commission are the discouragement of urban sprawl and the encouragement of orderly formation and development of local governmental agencies."

LAFC's authority to approve, disapprove, or approve with conditions all city and district reorganizations (formation, annexation, detachment, consolidation, dissolution, or other boundary adjustments) extends to most local agencies.

In 1971 the law was amended to require, rather than allow, LAFCs to make studies of existing local agencies. These studies include determining the maximum service area and capacities of the agencies, and determine each agency's sphere of influence. "Sphere of Influence" means a plan for the probable ultimate physical boundaries and service area of an agency. In determining these spheres, LAFC considers:

- a. The maximum possible service area of the agency, based on present and possible capabilities.
- b. The range of services the agency is providing or could provide.
- c. Future growth of the area, and type of development.
- d. Present and future area service needs.
- e. Agencies presently providing services, and their adequacy.
- f. Social and economic relation of the area to surrounding areas which could be considered within the agency's sphere.

The spheres are used by LAFCs in making decisions, and may be the basis of LAFC recommendations for governmental reorganizations.

A closely related law is the District Reorganization Act, which replaces the multitude of different provisions in the separate district enabling laws with a uniform process for annexing and detaching district territory, and consolidating, reorganizing and dissolving districts. Among its more significant features, the DRA permits proposed district changes to be initiated by the LAFC, by other agencies including the county, or by citizen petition. After LAFC approval, the district itself cannot block undesirable changes, and can only approve it or refer it to election. Many changes, notably annexation, can be made without an election if the protests of affected voters or owners do not exceed 25%. The law also provides for reorganization studies and plans which can place a combination of related district mergers, formations and dissolutions, and city annexations before the voters. Finally, it makes possible a "subsidiary district", which is governed by the city in which at least 70% of the district's territory lies. (A pending bill, SB 1199 - Carpenter, would eliminate this 70% of territory clause and require that 100% of the district's residents live within the city limits for a subsidiary district to be formed.)



The thrust of SB 90 and AB 2008 is to limit local agency property tax rates to their level in fiscal year 1971-72 or 1972-73. These may be exceeded where either population growth or cost of living exceeds the growth in assessed value, where the voters approve a higher maximum, or in certain other situations. The maximum tax rate for any agency whose boundaries have been changed by a reorganization (defined as formation, annexation, detachment, consolidation, dissolution, or other boundary adjustment) shall remain the same as it was, unless any other desired maximum is approved by the voters, which approval may be combined with any election called on the reorganization itself. For all agencies, levies above the maximum are authorized to repay voter-approved debt.

Most agencies feel that getting the voters to increase the limits is virtually impossible, and that therefore the limits are permanent. Similarly, it is felt that the formation of new agencies is difficult, due to the requirement that voters at the same time authorize an additional property tax revenue. The most practical vehicle for doing this without specific voter approval seems to be the imaginative use of annexations. A conventional annexation produces additional revenue by extending an existing tax rate limit to additional property. If there were a choice between several annexing agencies, each with different tax limits, these differences could influence the choice.

More imaginatively, annexation could be used as a substitute for interagency consolidations and reorganizations, which the District Reorganization Act defines as resulting in the formation of a new agency, hence under AB 2008 requiring a tax limit election. Instead, in many cases, it should be possible to annex the territory of one agency to another, and subsequently dissolve the former due to inactivity. Here again, the question of which agency would do the annexing might be influenced by the respective tax rate limits.

Finally, it might be mentioned that agencies with revenue sources in addition to the property tax - service charges, permit fees, connection charges, assessments of various sorts and development fees - can be expected to turn to increases in these charges if funds are desired above that permitted by the tax rate limits. Many districts in the county are authorized to levy such charges.



# APPENDIX C

## INDEPENDENT SPECIAL DISTRICTS SERVING CITIES IN CONTRA COSTA COUNTY

### Tax Rates and Ceilings

	tax rate ceiling	tax rate incl. bonds
county water districts:		
1. Castle Rock	.381	.776
2. Contra Costa	.100 (treated)	.065 - 1.150
pest control districts:		
3. Contra Costa	.400	.016
4. Diablo Valley	.400	.114
cemetery districts:		
5. Alamo-Lafayette	.200	.008
6. Byron, Brentwood, Knightsen Union	n.a.	.029
recreation and park districts:		
7. Ambrose	.653	.590
8. Brentwood	.629	.348
9. Pleasant Hill	.652	.663
waste disposal districts:		
10. Mountain View	1.000	.300 + user charge
11. West Contra Costa	1.000	.623 + user charge
12. Stege	1.126	.182 .061 (to EBMUD)
13. Centra Contra Costa	1.000	.240 + user charge
soil conservation districts:		
14. Contra Costa	.020	.009 (land only)



# INDEPENDENT SPECIAL DISTRICTS SERVING CITIES IN CONTRA COSTA COUNTY

## Board Benefits

1. Castle Rock County Water District - none
2. Contra Costa County Water District - Board members may pay to participate in the group plan health and life insurance.
3. Contra Costa Mosquito Abatement District No. 1 - none
4. Diablo Valley Mosquito Abatement District - none
5. Alamo-Lafayette Cemetery District - none
6. Byron, Brentwood, Knightsen Union Cemetery District - none
7. Ambrose Recreation and Park District - none
8. Brentwood Recreation and Park District - none
9. Pleasant Hill Recreation and Park District - none
10. Mountain View Sanitary District - none
11. West Contra Costa Sanitary District - medical, dental, and life insurance
12. Stege Sanitary District - none
13. Central Contra Costa Sanitary District - Directors may join the District health plan.
14. Contra Costa Resource Conservation District - none

U.C. BERKELEY LIBRARIES



C123305934

INSTITUTE OF GOVERNMENTAL  
STUDIES LIBRARY

MAY - 3 2024

UNIVERSITY OF CALIFORNIA